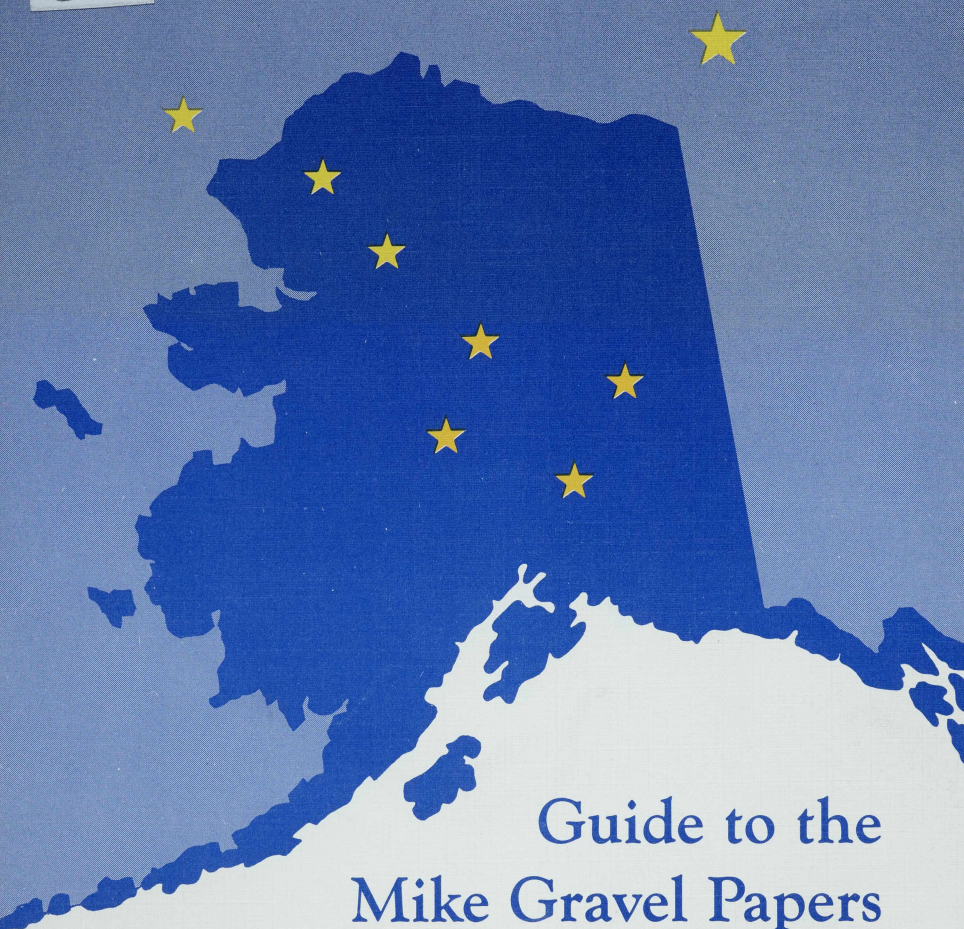


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Guide to the Mike Gravel Papers 1957-1980

by Barbara M. Tabbert

Elmer E. Rasmuson Library Occasional Papers No. 12
Elmer E. Rasmuson Library
Alaska and Polar Regions Department
University of Alaska-Fairbanks
Fairbanks, Alaska • 1986

The Elmer E. Rasmuson Library Occasional Papers
No. 12

Guide to the Mike Gravel Papers, 1957-1980

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The preparation, publication, and distribution of this guide was made possible by a special appropriation from the Alaska State Legislature in 1981.

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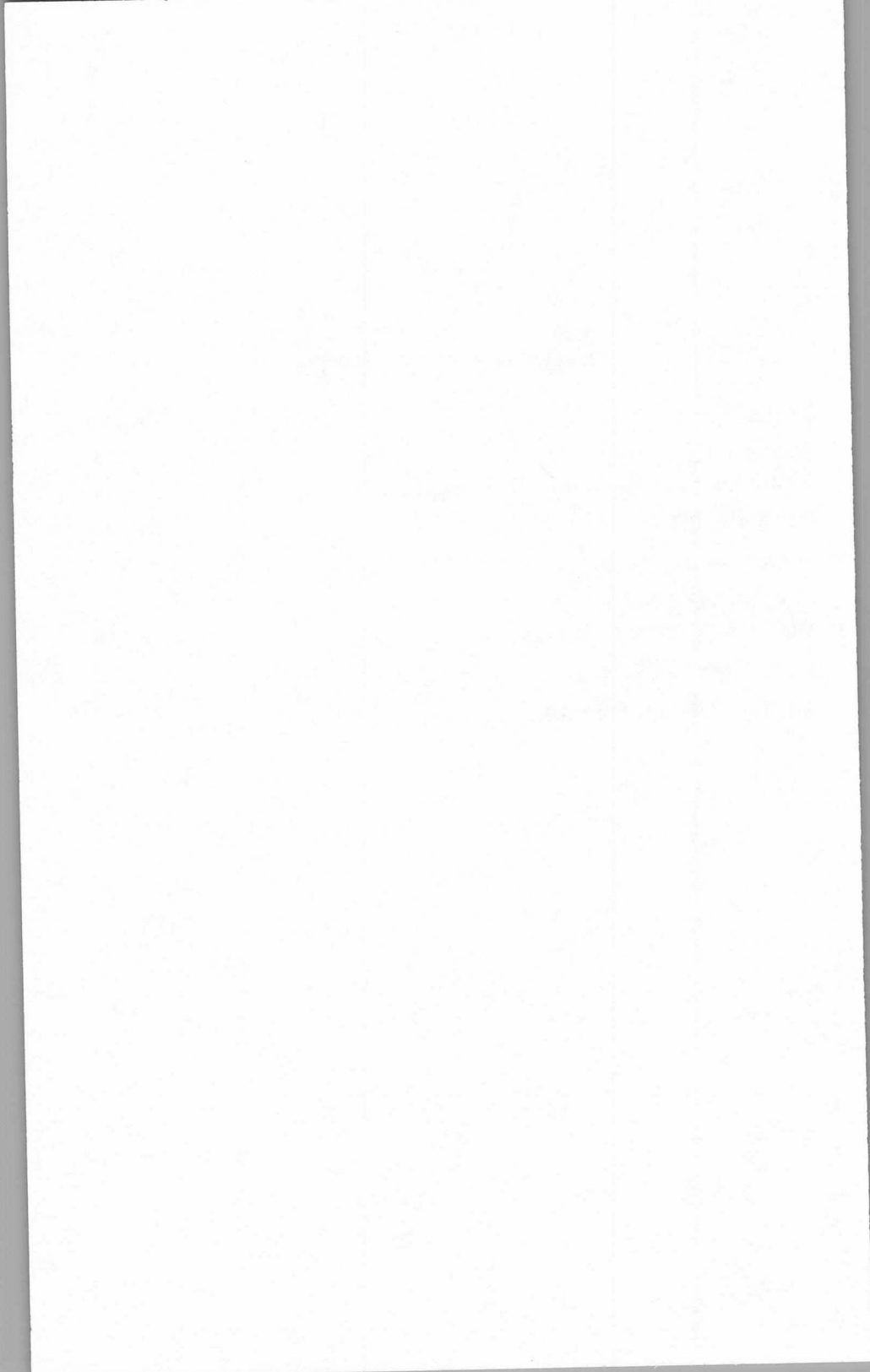
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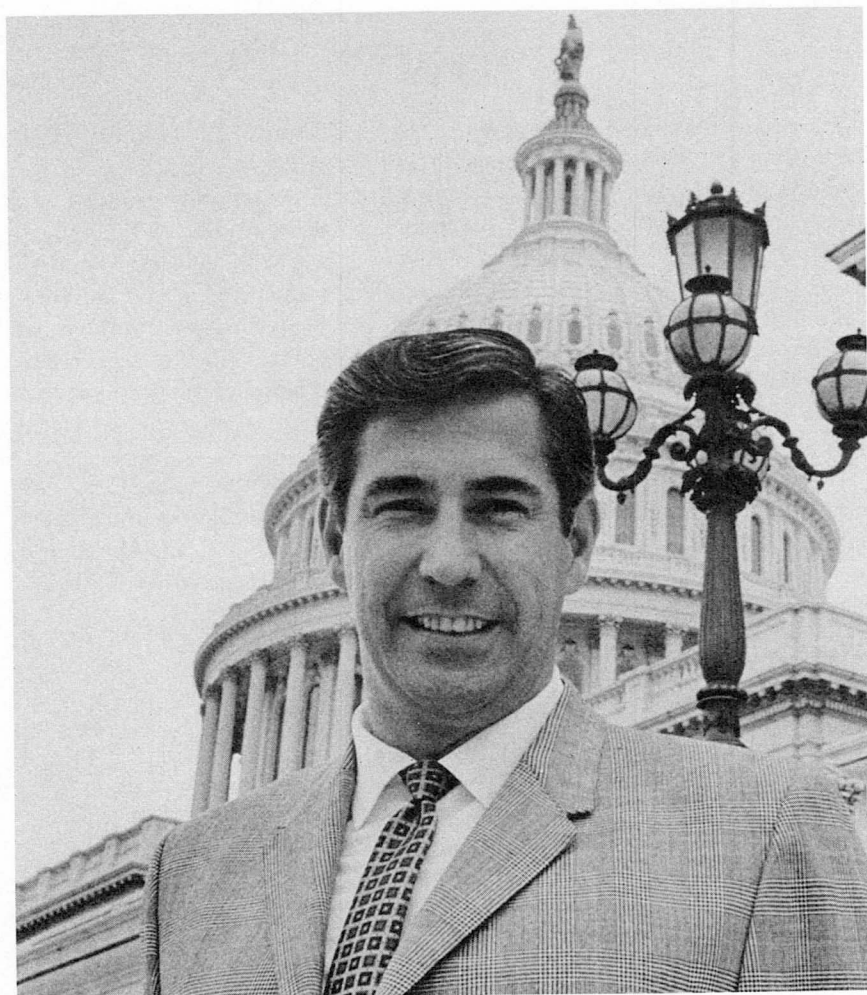


PREFACE

The Mike Gravel Papers were given to the Alaska and Polar Regions Department, Elmer E. Rasmuson Library, University of Alaska-Fairbanks in 1981 by former U. S. Senator Mike Gravel. Processing of this collection was funded by a special appropriation from the Alaska State Legislature in 1981.

The collection was processed by Barbara Tabbert with help from student assistants Anthony (Dave) McGuire, Celeste Thibodeau, Mark Rippy, and especially India Spartz. Ms. Spartz both assisted with processing work and created the data base management system used for the container list to the collection. Jeffery Pederson provided valuable assistance with computer applications, and Steven Walsh assisted with analyzing and solving technical problems associated with processing the media materials.

The collection is unrestricted except where noted. Written requests for permission to publish from unpublished materials or published works under copyright in the collection should be sent to the Archivist and Head, Alaska and Polar Regions Department, Elmer E. Rasmuson Library, University of Alaska-Fairbanks, Fairbanks, Alaska 99775-1005.



Mike Gravel

BIOGRAPHICAL OUTLINE
of
MAURICE ROBERT "MIKE" GRAVEL

- 1930 Born in Springfield, Massachusetts, on May 13 to Alponse and Maria Bourassa Gravel.
- 1948 Graduated from Assumption Preparatory School, Worcester, Massachusetts.
- 1948- Attended Assumption College, Worcester, Massachusetts.
- 1949 Attended American International College, Springfield, Massachusetts.
- 1951 Entered the U. S. Army. Served as a second lieutenant in the Counter Intelligence Corps in Germany and France.
- 1954 Entered Columbia University.
- 1956 Received B.S. degree in economics from Columbia. Drove the Alaska Highway to Anchorage. Worked as a brakeman on the Alaska Railroad and as a salesman for Northern Realty, Anchorage.
- 1957 Managed Turnagain Realty, Anchorage.
- 1958 Established M. R. Gravel Real Estate Development, Inc., Anchorage.
- 1959 Selected by the United States Junior Chamber of Commerce to tour the nation urging tax reform. Married Rita Jeanette Martin. Ran unsuccessfully for a seat in the Alaska House of Representatives from District 8, Spenard (Anchorage).
- 1960 Son, Martin Anthony, born.
- 1962 Daughter, Lynne Denise, born. Elected to the Alaska House of Representatives, District 8, Spenard (Anchorage).
- 1964 Reelected to the Alaska State House of Representatives, District 8, Spenard.
- 1965 Elected Speaker of the Alaska State House of Representatives.
- 1966 Ran unsuccessfully for Alaska's seat in the United States House of Representatives.
- 1968 Defeated incumbent Ernest Gruening in the Democratic primary election. Elected to the U. S. Senate in November. Defeated Elmer Rasmuson, the Republican candidate as well as Ernest Gruening, who ran as a write-in candidate.

- 1969 Assigned to the Senate Interior and Insular Affairs Committee, the Joint Committee on Congressional Operations, and the Senate Public Works Committee.
- 1971 In June gave a public reading of *The Pentagon Papers* at a hearing of the Public Buildings and Grounds Subcommittee of the Senate Public Works Committee.
- 1972 Nominated for Vice President at the Democratic National Convention in Miami Beach.
- 1973 Appointed Chairman of the Subcommittee on Water Resources of the Public Works Committee. Assigned to Senate Finance Committee. Gave up seat on Interior Committee.
- 1974 Reelected to the Senate, defeating C. R. Lewis, Republican candidate.
- 1975 Assigned as congressional advisor to the Seventh Special Session of the United Nations.
- 1980 Defeated in the Democratic primary election in August by Clark Gruening.

INTRODUCTION

The papers of Mike Gravel, Alaska's junior senator from 1968-1980, were given to the Alaska and Polar Regions Department of the Elmer E. Rasmuson Library, University of Alaska-Fairbanks, in 1980. Senator Gravel made this gift after he was defeated in his bid for reelection to the Senate by Clark Gruening in the August 1980 Democratic primary.

The papers are almost exclusively records of Gravel's Senate career, though there is some minimal information on his earlier political involvement in Alaska in the years 1957-1967. The papers consist of extensive correspondence, schedule and travel files, detailed campaign records, and a large number of files documenting the Senator's activities and interests in the many legislative issues current during his twelve years in the Senate. Also included in the collection are papers of twelve of Gravel's many staff members. Primarily these are legislative reference files, though some also document the office management responsibilities of certain of his staff members. There are no records of Gravel's real estate and business career in Alaska prior to his election to the U. S. Senate. Nor is there any documentation of his personal life prior to becoming a U. S. Senator or after his 1980 defeat.

In addition to the manuscript materials, the collection includes photographs and slides taken throughout Gravel's Senate career. There is also a substantial collection of audio and video materials. It includes both campaign materials and radio and television interviews granted by the Senator during his two Senate terms. There are many video tapes of Senate hearings on issues of importance to Alaska in which Gravel participated.

The Mike Gravel papers are available for use by qualified researchers in the Alaska and Polar Regions Department of the Elmer E. Rasmuson Library, University of Alaska-Fairbanks. The collection is open to research use with the exception of the following series:

27. Alaskan Regional Field Office Files, 1975-1980.
 1. Anchorage Field Office Files, Boxes 712-727.
 2. Fairbanks Field Office Files, Boxes 733-736.
 3. Juneau Field Office Files, Boxes 739-745.
29. Requests for Federal Appointments, 1977, Boxes 760-762.
30. Service Academy Files, 1968-1980, Boxes 763-774.
37. Richard Aks and Mark Boyer: Staff Files, 1977-1980, Box 867.
39. Heida Boucher: Staff Files, 1976-1980, Box 885.

50. Office Records, 1979-1980.
 1. Office Interns, Box 1137.

Use of these series is limited to those researchers who demonstrate a need to consult this material. Permission must be obtained in writing from the Archivist and Head, Alaska and Polar Regions Department, Elmer E. Rasmuson Library, University of Alaska-Fairbanks, Fairbanks, Alaska 99775-1005.

Barbara M. Tabbert
Fairbanks, Alaska
October 1986

SCOPE AND CONTENT NOTE

The Mike Gravel Papers, 1957-1980, consist mainly of the records of the years 1969-1980 when Gravel served in the United States Senate as junior senator from Alaska. The papers document and reflect the major areas of work, interest, and concern of both Gravel himself and his staff members.

The collection contains substantial amounts of manuscript material arranged into eight major groups of records. These record groups are Legislative Files, 1969-1980; Correspondence, 1969-1980; Issue Files, 1969-1980; Campaign, 1957-1980; Constituent Services, 1969-1980; Public Relations, 1957-1980; Staff Files, 1969-1980; and Office Records, 1969-1980. Each of these groups is further divided into series which are individually described in the series description section of this finding aid. Many of the series are additionally subdivided into subseries as indicated in the series descriptions.

In addition to manuscript materials, the collection contains photographs and slides, audio tapes, video tapes and films, memorabilia, an extensive file of chronologically arranged newspaper clippings, and scrapbooks of clippings from various periods of Gravel's career in the Senate. Also of note are the issued and draft press releases, speech texts, and constituent newsletters in the Press Release series. There are yearly calendars in the Trip and Daily Schedule files which record many of Gravel's appointments during his years in the Senate. The sponsorship and cosponsorship notebooks in the Legislative Files series record vital information about bills sponsored and cosponsored by Gravel. The Roll Call Votes series contains the voting record of individual Senators for the 91st-96th Congress as compiled by the Senate Democratic Policy Committee.

Gravel was the first Alaskan politician to make extensive use of the media in campaigning in the state and was the first to use relatively sophisticated polling techniques to help direct his campaign efforts. Although Gravel traveled extensively while campaigning and believed in the effectiveness of going door to door, he ushered in more polished, sophisticated, and expensive media-oriented campaigning. Gravel first used this style in the 1968 campaign and refined it in 1974 and 1980. These campaign techniques are documented in both the Friends of Mike Gravel series and the Media Materials series of the collection.

The papers detail Gravel's involvement in Alaska's most turbulent decade, the 1970s. Lands issues such as the Alaska Native Claims Settlement Act, pipeline legislation, and the Alaska National Interest Lands controversy are well documented. The papers, however, are not narrowly Alaskan in their focus, but also detail Gravel's involvement in international issues such as the Viet Nam War, his public reading of the Pentagon Papers, his interest in Israel, his involve-

ment in the Panama Canal controversy, and the proposed Central American sea-level canal. The papers document Gravel's interest and involvement in the important energy questions of the 1970s. While Gravel was a leading proponent of oil and gas development, he was also knowledgeable about and interested in alternative energy. He was a vocal critic of the development of nuclear energy without extensive safeguards and opposed many nuclear projects. Materials documenting these interests are found in the Energy series and in the Nuclear Energy and Weapons series of the collection.

On a national level, Gravel's 1972 bid for the Vice Presidential nomination is extensively documented. His efforts, after Watergate, to strengthen governmental ethics and accountability are also clear.

Also apparent in this collection is the broadening of focus of Alaskan Representatives and Senators from an almost exclusive concern with Alaskan matters to include both national and international issues. Certainly Gravel's interest in helping his constituents solve unique problems is well documented in the case files of the Regional Office Files, and his concern with Alaskan issues is clear. However these were not by any means exclusive interests.

**MIKE GRAVEL PAPERS,
1957-1980:
COLLECTION OUTLINE**

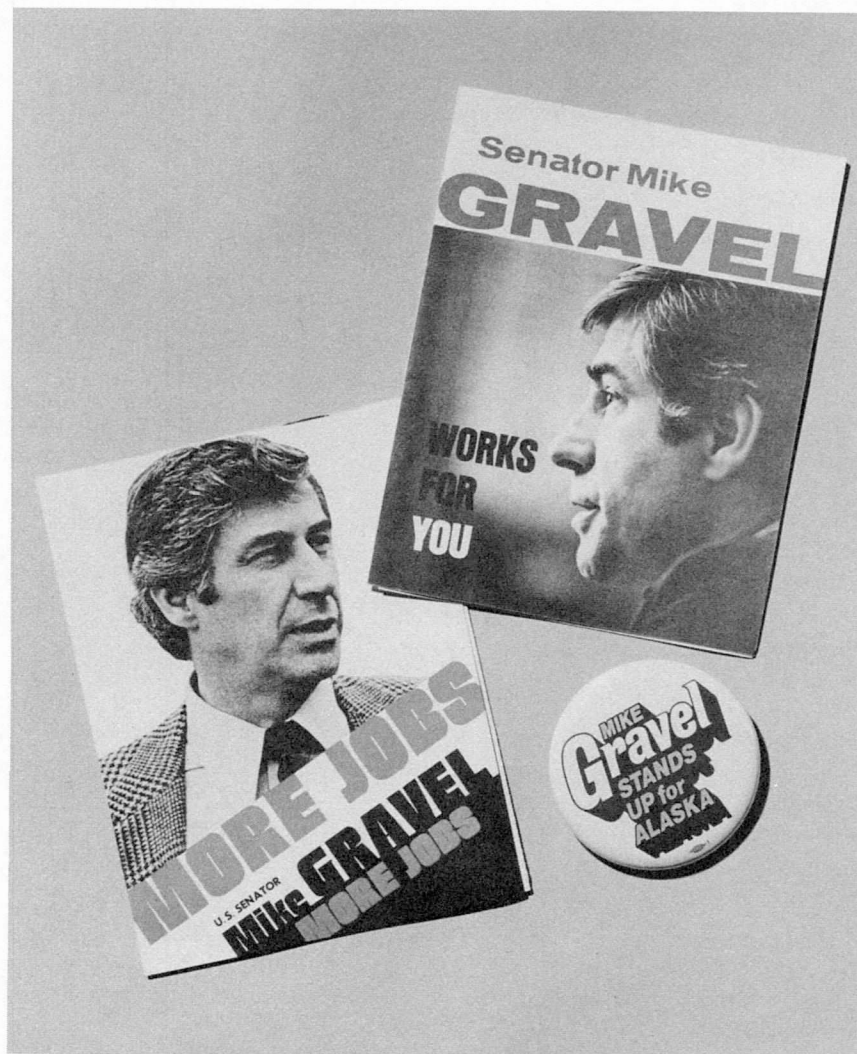
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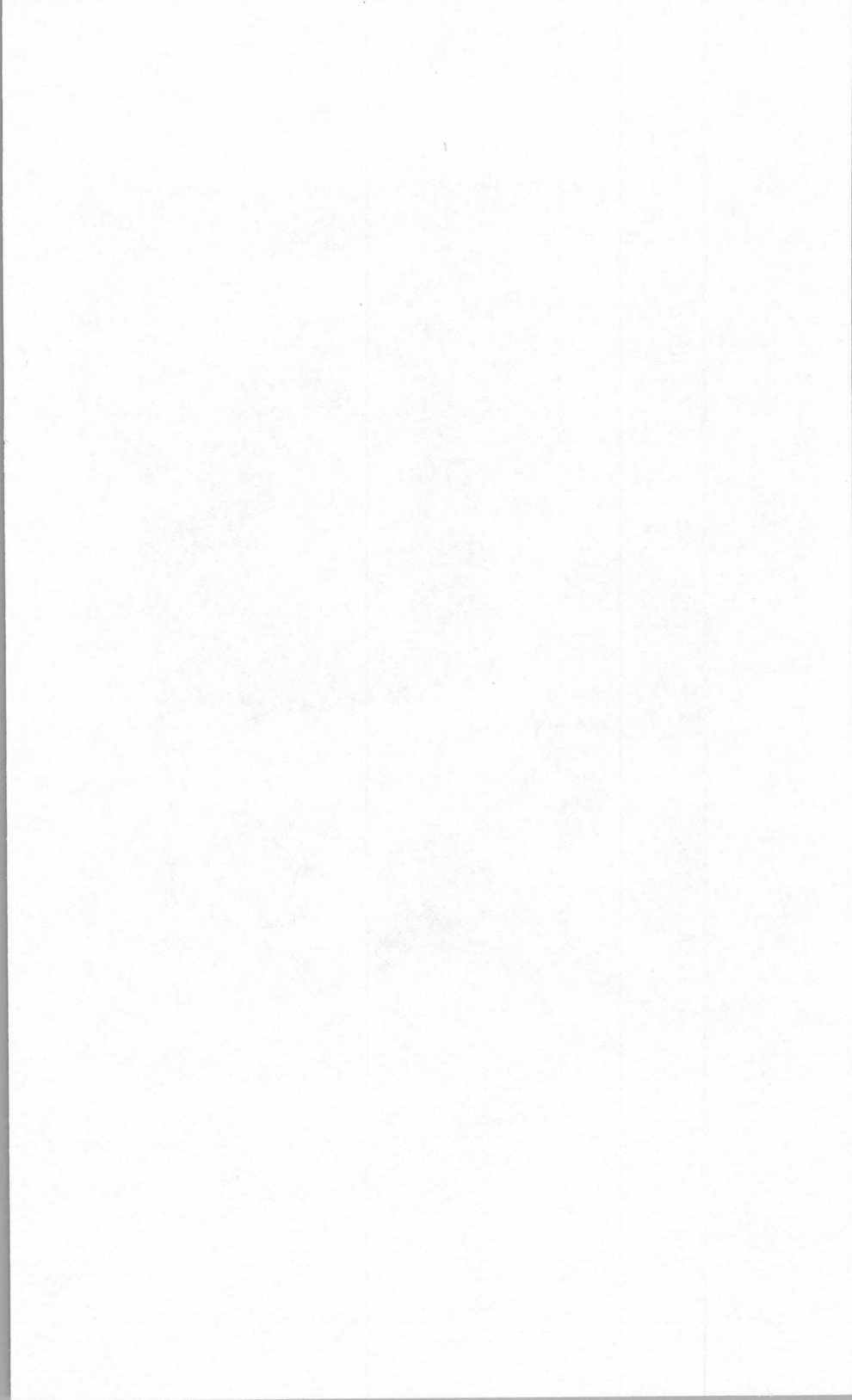


Hubert Humphrey, Edmund Muskie, and Mike Gravel.



Campaign Materials

photo by Richard Veazey



SERIES DESCRIPTIONS

I. LEGISLATIVE

SERIES 1

LEGISLATIVE FILES, 1969-1980. 39 document boxes. 16 linear feet. Chronologically arranged.

- Subseries 1: Congressional Bill File
- 2: Sponsorship and Cosponsorship Notebooks
- 3: Voting Records

The Legislative Files series contains three distinct types of records. There are copies of bills with supporting information in subseries 1. In subseries 2 are notebooks compiled by Senator Gravel's office designed to track legislation. In subseries 3 are copies of Gravel's voting record in several formats.

Subseries 1, the Congressional Bill File, contains copies of bills sponsored and cosponsored by Gravel. The completeness of the bill file varies considerably from Congress to Congress. For both the 91st Congress, 1969-1970, Gravel's first, and the 96th Congress, 1979-1980, Gravel's last, extremely complete bill files were maintained. Each bill that Gravel sponsored or cosponsored is filed in a separate folder identified by bill number. Each folder also contains explanatory material and often correspondence about the bill. These folders are arranged in numerical order by bill number. A brief indication of subject matter is also given on each folder title. These bill files have been left intact in subseries 1.

The legislative files for the 93rd, 94th, and 95th Congresses are far less complete than those that remain with the collection for the 91st and 96th Congress. However there are some working notebooks and files for some of the bills that Gravel sponsored or cosponsored. The files for these Congresses are arranged in numerical order by bill number. There is virtually nothing in the legislative files for the 92nd Congress, 1971-1972.

Subseries 2, Sponsorship and Cosponsorship Notebooks, contains notebooks that were maintained by Gravel's office for the 92nd through the 96th Congresses. The notebooks, which are very useful and complete, do not contain the actual text of any bill, but do contain the name and number of each bill, the date it was introduced, a list of the sponsors and cosponsors, and a brief summary of the contents of the bill. In some cases the path of the bill through Congress is also traced. The format of these notebooks remains the same throughout Gravel's tenure in office, making it relatively easy to trace his legislative involvement. The notebooks are arranged chronologically and are labeled with date and content notes.

Subseries 3, Voting Records, contains both official voting records published by various governmental entities and the more informal voting records compiled in various formats from time to time by Gravel's staff. There was, unfortunately, no consistency in the way voting records were kept from year to year, so Gravel's voting record exists in these files in a form that is fragmentary and difficult to trace. The information is arranged roughly in chronological order and labeled by date.

SERIES 2

ROLL CALL VOTES, 1969-1980. 6 record center boxes. 8 linear feet. Chronologically arranged.

- Box Number 1: Senate Roll Call Votes, 91st Congress, 1969-1970
- 2: Senate Roll Call Votes, 92nd Congress, 1971-1972
- 3: Senate Roll Call Votes, 93rd Congress, 1973-1974
- 4: Senate Roll Call Votes, 94th Congress, 1975-1976
- 5: Senate Roll Call Votes, 95th Congress, 1977-1978
- 6: Senate Roll Call Votes, 96th Congress, 1979-1980

This series contains six boxes of notebooks filled with the roll call votes of the U. S. Senate for the 91st-96th Congresses from 1969 to 1980. The notebooks are divided by each session of Congress. The notebooks were prepared by the Senate Democratic Policy Committee. A few of the notebooks contain memorandums to Gravel from various sources, such as his staff or the Library of Congress, on his voting record.

II. CORRESPONDENCE

SERIES 3

GENERAL CORRESPONDENCE, 1969-1980. 306 document boxes. 128 linear feet. Arrangement varies.

- Subseries 1: Filing guides
- 2: 1969 Correspondence
- 3: 1970 Correspondence
- 4: 1971 Correspondence
- 5: 1972 Correspondence
- 6: 1973 Correspondence
- 7: 1974 Correspondence
- 8: 1975 Correspondence
- 9: 1976 Correspondence
- 10: 1977 Correspondence
- 11: 1978 Correspondence
- 12: 1979 Correspondence
- 13: 1980 Correspondence
- 14: 1974-1980 Letters from Well-known Persons and Interoffice Memorandums, 1974-1975 and 1979-1980.

The General Correspondence series contains yellow carbon copies of letters written by Senator Gravel during both his terms of office, 1969-1980. The letters that generated the response are attached to the yellow carbon copies. Therefore, these files are the most complete of the correspondence files, since they contain both the letters sent and received by Gravel. This series is the largest in the collection, 306 boxes. The series is divided into subseries by year, except for subseries 1, which consists of filing guides to the numerical filing systems that Gravel used from 1971 to 1980.

During the twelve years that Gravel was in the Senate his filing system continually evolved. In 1969 and 1970, correspondence was filed alphabetically by subject. The 1969 correspondence was subdivided into seven broad categories:

1. Hot Issues: correspondence on subjects of intense and immediate concern.
2. Public Relations: thank you letters, constituent requests, flag requests, etc.
3. Agency Correspondence: correspondence to and from governmental agencies as well as correspondence about agencies from constituents.
4. General Files: essentially all correspondence that does not fit into any of the categories listed above or below.
5. Requests for Employment.
6. Public Works.
7. Servicemen and Veterans.

Each one of these divisions of the 1969 correspondence is arranged alphabetically by subject.

A similar alphabetical arrangement was used in 1970, but the subcategories are both somewhat different and are ordered differently. Furthermore, the 1970 subseries of general correspondence contains only half as much material as the 1969 subseries. The broad categories used for correspondence arrangement in 1970 are:

1. Agency Correspondence.
2. Public Relations.
3. Servicemen and Veterans.
4. General Files.
5. Hot Issues.

In 1970, as in 1969, each broad category of correspondence is arranged alphabetically by subject. The broad categories into which the 1969 and 1970 letters were separated are similar, but not identical, and the categories were not maintained in the same way. In 1970, for instance, much more material found its way into Gravel's agency correspondence files, and much less was identified as a "hot issue" than in 1969. The filing system was neither consistent nor optimally workable. Retrieval was most probably difficult, and this may have been the reason Gravel's office staff devised a totally different filing system in 1971. With minor modifications it was used throughout the rest of Gravel's tenure in the Senate.

The new office file code system was numerically based. Large subject areas were delineated, arranged alphabetically, and given a number category. For example the number 10 was assigned to Administration, 120 to Energy, 260 to Taxes and so on. These general subject categories were further numerically subdivided. Thus, for example, 120 Energy was divided into 120.1, Atomic, which was further subdivided into 120.1.1 Reactor Development, and 120.1.2 Cannikin. Over the years, of course, topics that were important at one time became less important, and consequently the filing system changed to reflect changing priorities. Box 47 contains the guides to the filing systems used by Gravel's office from 1971-1980. These filing guides are arranged in chronological order and provide a complete guide to the variations in the numerical filing systems.

There is a great deal of variation from year to year in the amount of correspondence that has been preserved in the collection. It ranges from forty-three boxes in 1969 to twelve boxes in 1976. No reason for this great variation is readily apparent. There are no large gaps in the years for which there is less material. It appears that in some years there just was a smaller volume of correspondence. It is also probable that using mass mailings, computer generated responses, and more word processing equipment reduced the number of individually answered

constituent letters and consequently the volume of letters preserved in the General Correspondence files.

Subseries 14, Letters from Well-known Persons and Interoffice Memorandums, contains two unrelated folders. The first folder contains letters to Senator Gravel from prominent people, mostly politicians, such as Presidents Ford and Carter and other Senators. However, there are some letters from people in other walks of life, such as Norman Mailer and Jack Valenti. The second folder contains interoffice memorandums which were written by various staff members in 1974-75 and 1979-80. There is no indication that similar staff memorandums were kept separately during the other years of Gravel's tenure in office.

The general correspondence series is arranged alphabetically within the broad categories enumerated in this series description for the years 1969 and 1970. The correspondence from 1971 to 1980 is arranged according to the numerical filing systems found in subseries 1 of this series. Each folder of correspondence is titled with both the file code subject number and a short subject title, making it relatively easy to find the correspondence in any given year on any given subject.

SERIES 4

BLUE FILES, 1969-1980. 70 document boxes. 29 linear feet. Alphabetically arranged.

- Subseries 1: 1969-1973
 - 2: 1974
 - 3: 1975
 - 4: 1976
 - 5: 1977
 - 6: 1978
 - 7: 1979
 - 8: 1980
- 9: Internal Staff Memorandums, 1969-1973
- 10: Agency Letters, 1969-1973
- 11: Internal Staff Memorandums, 1974-1975
- 12: Agency Letters, 1974-1975

This series consists chiefly of carbon copies (blue in color) of correspondence from Mike Gravel to various individuals and government agencies. There are also copies of internal staff memorandums. The series spans his entire Senate career.

The letters and memorandums are arranged alphabetically by last name of correspondent. Agency letters are arranged alphabetically by agency name.

SERIES 5

ROBO CORRESPONDENCE FILES, 1969-1977. 13 document boxes. 5 linear feet. Alphabetically arranged.

- Subseries 1: 1969-70
- 2: 1971
- 3: 1974
- 4: 1977

Robo correspondence is high volume, single-issue correspondence. The letters contained in this series are form letters which were sent to large numbers of constituents and other interested persons who had written to the Senator on a particular topic of immediate concern. There are separate and distinct robo files for the years 1969-1970, 1971, 1974, and 1977. Beginning in 1978, the Correspondence Management System (CMS) was used to handle the correspondence that had previously been designated by robo.

The robo system probably was used from 1969-1977 inclusively. There is no indication of why separate robo files would have been maintained for some years and not for others. Presumably routine correspondence on major issues would have been handled similarly throughout Gravel's tenure in the Senate.

The best index to the robo files is the container list. As one would expect, the major issues which were important in any given year surface in the robo files. For example, in the 1969-1970 robo correspondence files, the Vietnam War generated a great deal of correspondence. Most of this correspondence concerned Cambodia and the draft law. There are also letters expressing concern about American prisoners of war. In 1971 the most prominent issue was Gravel's proposal to filibuster the draft law when it came to the floor of the Senate. There are many letters supporting his proposed filibuster—mostly from states other than Alaska. In 1974, predictably, the major issue in the robo files was the impeachment of President Richard M. Nixon. Most of the letters are pro-impeachment, but there is also a small file of anti-impeachment correspondence. In 1977, the biggest issue was the ratification of the Panama Canal Treaty with opinion fairly evenly divided. Much of the mail which Gravel received on this controversial issue came from outside Alaska.

The robo series is divided into four subseries, with a separate subseries designated for each year for which robo files exist. Each subseries is arranged alphabetically by subject.

SERIES 6

CORRESPONDENCE MANAGEMENT SYSTEM (CMS), 1978-1980. 42 document boxes. 18 linear feet. Chronologically arranged.

- Subseries 1: Master Letter File
- 2: Mailing Lists

3: Constituent Letters

The Correspondence Management System, or CMS, was a computerized system for management of replies to constituents in mass mailings. A Senator could build up a library of mailing lists and form reply letters which could be updated and changed as the need arose. Customized form letters could be produced from stock form letters and sent to anyone on the mailing lists. A Senator could easily have the form letter changed to reflect new wording as needed. Senator Gravel began using the CMS system in April of 1978 and used it until his Senate office closed in 1980.

The Master Letter File subseries contains 112 form letters used by the Senator's office for standard replies to constituents on particular issues.

The Mailing Lists subseries contains 103 mailing lists compiled by the Senator's office, divided by topics, such as agriculture, China, loggers, and so forth.

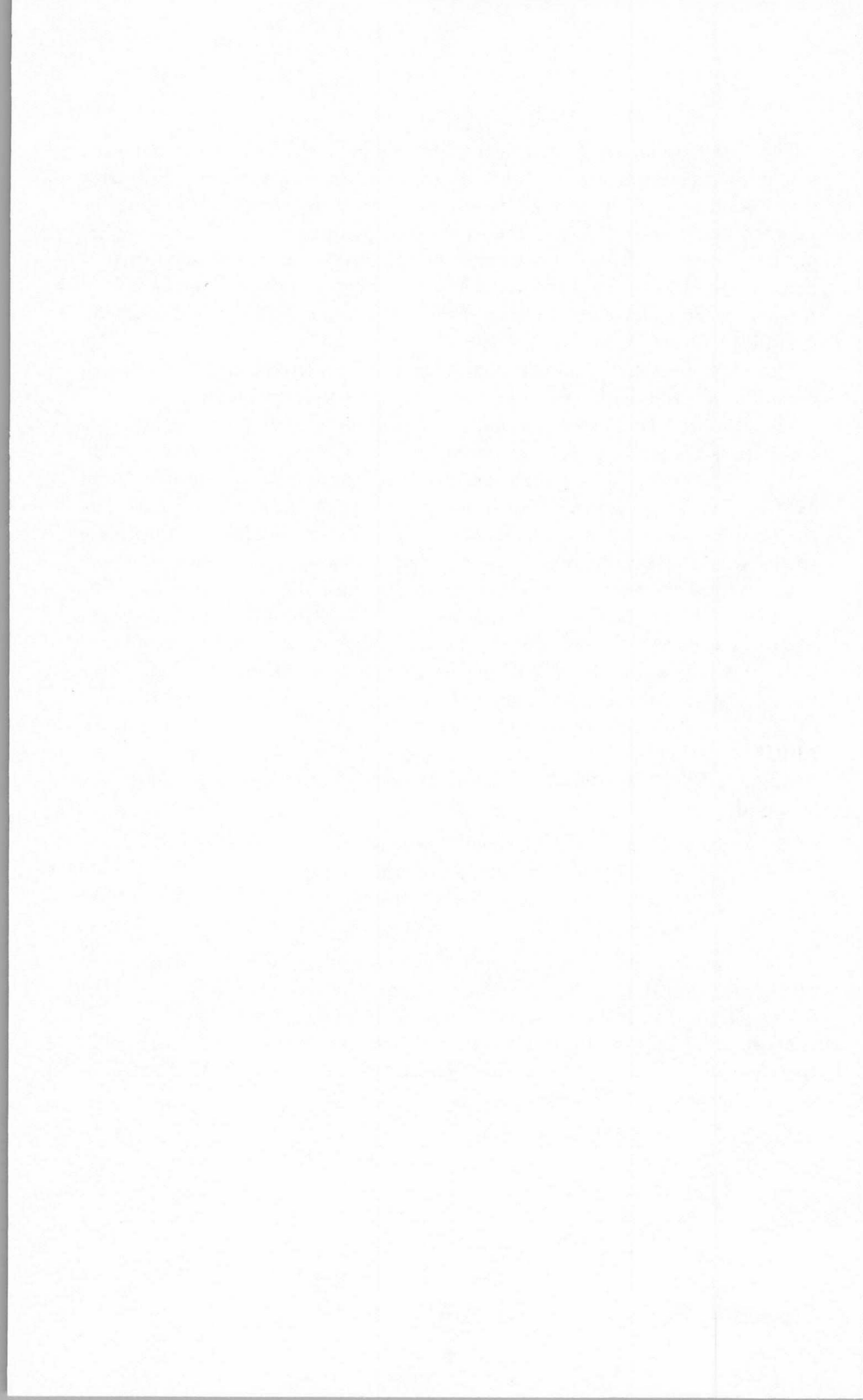
The Constituent Letters subseries contains letters from constituents from 1978 to 1980. They are placed in manila envelopes by topic and filed by the date the response letter was mailed. There appear to be two systems used for filing these letters. Initially, the letters were batched as a six-day group, with successive dates starting the new file. For example, a file dated May 6 to May 12, 1978, would be followed by one dated May 7 to May 13, 1978. In 1979 a new system was introduced and files are labeled with numbers. For example, a file numbered 264-270 is followed by file 271-278. The next file is numbered 279-285. These numbers appear to indicate the days of the year.

SERIES 7

TELECOPIES, 1979-1980. 4 document boxes. 2 linear feet. Chronologically arranged.

- Subseries 1: 1979: Outgoing Messages
- 2: 1979: Incoming Messages
- 3: 1980: Outgoing Messages
- 4: 1980: Incoming Messages

This series contains correspondence sent between the Senator's Washington office and various field offices by telecopy from 1979 through the closing of the Senator's office in 1980. Included in the series are case work reports, news releases, office matters, political strategy, newspaper articles, and some correspondence of immediate importance. The series is divided into four subseries and is arranged chronologically.



III. ISSUE FILES

SERIES 8

ENERGY, 1969-1980. 74 document boxes. 31 linear feet. Topically arranged.

- Subseries 1: Coal
- 2: Energy Alternatives
- 3: Geothermal Energy
- 4: Hydropower
- 5: Natural Gas
- 6: Nuclear Energy
- 7: Oil
- 8: Peat Energy
- 9: Public Utilities and Electricity
- 10: Recycling Energy
- 11: Solar Energy
- 12: Synthetic Fuels
- 13: Wind Power
- 14: Energy Assistance
- 15: Energy Conservation
- 16: Energy Development
- 17: Energy Development Impact Assistance
- 18: Alaskan Energy Conservation and Alternatives
- 19: Sea Level and Panama Canals
- 20: Miscellaneous

The energy crisis of the 1970s, the development of the Trans-Alaska Pipeline System (TAPS), and the proposed gas line project to deliver natural gas from Alaska to the continental United States all had an important part in developing the broad interest in energy which Senator Gravel demonstrated during his twelve years in the Senate. Gravel's chairmanship of two energy-related subcommittees (the Subcommittee on Energy of the Finance Committee from 1975-80 and the Subcommittee on Water Resources of the Public Works Committee from 1973-80) allowed him to have an active part in shaping this nation's energy policies. The material in the Energy series documents the Senator's activities in this area.

Subseries 1-13 deal with specific methods of energy production. Each of these subseries contains background information, news clippings, reports, correspondence, notes, summaries, congressional committee action, congressional bills and amendments, and a variety of miscellaneous information relating to that

mode of energy production. The Energy Alternatives subseries contains information about alternative energy and methods of alternative energy production.

The Hydropower, Natural Gas, and Oil subseries are relatively large compared to the other subseries. Hydropower contains several boxes of materials regarding specific hydroelectric projects in Alaska, such as Bradley Lake and Susitna. In addition, there is general information on the subject of hydropower.

The Natural Gas subseries reflects the energy crisis of the 1970s and the resultant interest in delivering North Slope gas to the continental United States. These files contain information on modes of transport, gas conditioning, financing, and congressional action. There are also some federal reports which contain regulatory information on natural gas.

The Oil subseries is the largest and most complex of the Energy subseries. This subseries is organized into subject categories that deal with various aspects of oil as an energy source. The categories are oil development in Alaska, offshore oil, controversies about oil crises of the 1970s, taxation and regulation, and small refinery information.

In addition to the numerous subseries dealing with particular methods of energy production, a number of subseries address more general concerns. The Energy Assistance, Energy Conservation, Energy Development, Energy Development Impact Assistance, and Alaskan Energy Conservation and Alternatives subseries contain one to three boxes of materials for which the title provides the best description of the contents. Another subseries, Sea Level and Panama Canals, deals with the attempt to deliver some west coast crude oil to east coast refineries either by way of a proposed sea level canal through Central America or through the Panama Canal. The miscellaneous subseries contains information on energy issues which did not fit in any of the other subseries, such as President Carter's statements on energy and assorted clippings on energy related topics.

Materials in the entire Energy series are arranged by subject. The internal arrangement of folders within boxes is topical, with materials on each subject grouped together. No attempt has been made to create an artificial order by alphabetizing or chronologically arranging materials.

More information on energy topics can be found in Record Group 7, Staff Files, in the files of Gravel staff members Pat Pourchot, Paige Bryan, Tyler F. Jones, and Tom Roach.

SERIES 9

D-2: ALASKA NATIONAL INTEREST LANDS, 1969-1980. 18 document boxes. 8 linear feet. Chronologically arranged.

- Subseries 1: Maps
- 2: Congressional Bills and Amendments
- 3: Congressional Record

- 4: Constituent Information
- 5: Special Interest
- 6: Congressional Action
- 7: Proposed Parks, Forests, Refuges
- 8: Federal Agencies
- 9: Federal/State Land Use Planning Commission
- 10: State of Alaska
- 11: Positions and Proposals
- 12: Gravel's Actions
- 13: News Clippings

This series contains copies of legislation, special reports, news releases, incoming and outgoing correspondence, and news clippings relating to the Senator's involvement during his entire term of office in the National Interest Lands issue.

Arrangement varies from subseries to subseries, but the arrangement is largely chronological. Much of the material is undated. The researcher should consult the container list for detailed information on the content and arrangement of each subseries.

For more information on Senator Gravel's involvement in D-2, see the staff files of Pat Pourchot, the staff member who had primary responsibility for this issue for several years. The staff files of Tyler F. Jones, Coordinator of the Anchorage Field Office, also contain a good deal of information on D-2.

SERIES 10

ALASKA NATIVE CLAIMS SETTLEMENT ACT, 1969-1975. 7 document boxes. 3 linear feet. Alphabetically arranged.

- Subseries 1: General Files
- 2: Reports
 - 3: Working Notebooks

This series contains copies of legislation, reports, news releases, correspondence, news clippings, and testimony presented at hearings related to the Alaska Native Claims Settlement Act and amendments from 1969 to 1976. This series is divided into three subseries. The General Files subseries contains correspondence, memorandums, position papers, testimonies on bills, speeches, copies of various bills, news clippings, press releases, and other specific information. The Reports subseries contains reports written by agencies and individuals on the Alaska Native Claims Settlement Act. The third subseries, Working Notebooks, has three notebooks apparently used by Gravel on the Senate Floor or at committee hearings. For further information the researcher should consult the container list.

SERIES 11

ENVIRONMENTAL CONCERNS, 1977-1980. 10 document boxes. 4 linear feet. Topically arranged.

The Environmental Concerns series consists primarily of legislative research materials used by Senator Gravel and his staff in developing and tracking important legislation during the later years of his tenure in the Senate. Much of this information came to Gravel in his capacity as a member of the Senate Committee on Public Works. Three specific areas of concern which are documented in these files are hazardous wastes (specifically site identification and cleanup), oil spill legislation (including a working notebook that outlines development of legislation and compares various legislative proposals made in 1978), and water pollution (specifically Senate proposals for amendments to the Federal Water Pollution Control Act made in 1977 and 1978). Much of the hazardous waste material is related to Superfund legislation in 1978. The oil spill materials include the records of the spring 1978 hearings on the subject.

In addition to these three major areas of interest in the Environmental Concerns series, there are a number of miscellaneous issues on which information can be found. Some of these other areas pertain to seafood processors and Environmental Protection Agency (EPA) standards, chloroflourcarbons, and noise control.

Environmental Concerns series is arranged topically, with materials on the same subject grouped together. The folder titles cited in the container list provide the best index to the materials in this series.

SERIES 12

NUCLEAR ENERGY AND WEAPONS, 1969-1970 and 1977-1980. 7 document boxes. 3 linear feet. Topically arranged.

Even before entering the Senate, Gravel was aware of the dangers of nuclear weapons and was determined to do what he could to halt indiscriminate nuclear testing. This series documents that concern. The bulk of it, in boxes 595-600, deals with Gravel's 1969-1970 opposition to the underground testing of nuclear weapons, particularly in the Arctic.

Contents of the series include source information and suggested revisions and changes for a "Nuclear Energy Redbook," evidently compiled by Gravel's staff member Egan O'Connor very early in Gravel's first term of office. Also in the series are reports, newspaper clippings, and correspondence on underground testing of nuclear weapons in general and on the Cannikan test on Amchitka Island.

Box 601 contains proposed 1979 amendments to the Nuclear Regulatory Commission Authorization Act and to 1979 nuclear nonproliferation legislation. There is also a proposal to denuclearize the Arctic written in 1978 for the

Inuit Circumpolar Conference and some information on a 1977 Gravel trip to Japan during which Gravel spoke frequently about the dangers of nuclear weapons.

The series is arranged according to subject, with materials on the same subject grouped together. The folder titles listed in the container list provide the best subject guide to the materials in the series.

SERIES 13

PENTAGON PAPERS, 1971-1972. 6 Document Boxes. 3 linear feet. Arrangement varies.

- 1: Manuscripts
- 2: Laos and North Vietnam: Decisions to begin bombing
- 3: Responses to the National Security Study: Memorandum I: The Effect of the Bombing
- 4: General

The first three subseries of this series contain copies of memorandums and background papers which trace the history of United States involvement in North Vietnam as well as the decision to begin the bombing of Laos and North Vietnam. There is also a copy of *National Security Study Memorandum I: The Effect of the Bombing*. There is no documentation in this subseries to explain how Senator Gravel came to possess these copies.

Subseries 4 contains information on Gravel's public reading of the so-called "Pentagon Papers" before the Subcommittee on Public Buildings and Grounds of the Committee on Public Works of the U. S. Senate on June 29, 1971. Also included are clippings and correspondence generated by the reading and by Gravel's decision to publish the document.

The folders in the General subseries, which contains news clippings, articles about the war in Vietnam, and miscellaneous reports, are alphabetically arranged by subject. The remaining subseries are chronologically arranged.

SERIES 14

COMMUNICATIONS, 1969-1980. 6 document boxes. 3 linear feet. Alphabetically arranged.

Subseries 1: General

Subseries 2: Satellite Communication, 1974-1979

The General subseries contains reports from various agencies, correspondence and staff memorandums, and copies of legislation concerning communication issues, with a primary focus on telecommunications. Topics range from the Alaska Broadcasting System to television in Bethel. There is a good deal of information on the Midnight Sun Broadcasting Corporation. There is also

quite complete documentation of the mid-1970s Radio Corporation of America (RCA) proposal for a rate increase.

Subseries 2, Satellite Communication, 1974-1979, deals only with satellite communication in Alaska. In particular, a 1978-1980 controversy among RCA Alascom, the State of Alaska, and United Utilities, Inc. relating to the ownership of earth station facilities in the Alaskan Bush is documented.

This series is alphabetically arranged except for Box 613, which is arranged chronologically.

SERIES 15

CITIZEN POWER: A PEOPLE'S PLATFORM, 1969-1972. 4 document boxes. 2 linear feet. Alphabetically arranged.

Subseries 1: Manuscripts and proofs

2: General

This series contains heavily edited and corrected manuscripts of Mike Gravel's *Citizen Power: A People's Platform* along with related materials.

Subseries 2, General, contains bibliographies, source materials, and correspondence which document the writing of Gravel's book from inception to completion. There also are advertising materials, newspaper clippings, and reviews published in 1972. The subseries is arranged alphabetically by subject.

SERIES 16

ALASKA GENERAL STOCK OWNERSHIP CORPORATION, 1977-1980. 2 document boxes. 2 linear feet. Alphabetically arranged.

This series contains developmental plans and promotional materials concerning Gravel's idea to establish the Alaska General Stock Ownership Corporation. This corporation was to be the vehicle which would allow all Alaskans to share in the wealth generated by development of Alaska's natural resources, primarily oil.

There is a small amount of correspondence concerning the proposed corporation and a copy of a report to the Alaska State Legislature by Louis O. Kelso, a principal architect of the proposed corporation, entitled "Design of an Alaskan General Stock Ownership Plan."

Arrangement is alphabetical by subject, except that the Kelso report is boxed separately. More information on AGSOC can be found in the staff files of Jerry Gauche, William Hoffman, and Tyler F. Jones.

SERIES 17

DENALI CITY, 1972-1980. 4 document boxes. 2 linear feet. Alphabetically arranged.

The Denali City series contains Senator Gravel's proposal for a recreational

city that would have been located on the south slope of Mount McKinley. The impetus for the proposal was the burning of the old hotel at the entrance to Mount McKinley National Park in 1972. This accident triggered numerous proposals for future visitor centers to be established at various locations in or near Mount McKinley National Park (now Denali National Park). Gravel's proposal was perhaps the most fully developed of these.

In the conceptual stage, Gravel's planned recreational city would have been enclosed and completely climate controlled to allow for gardens, golf courses, and swimming pools. The city would have given Alaska the "best planned and built total ski resort in the world." Various modes of transportation were proposed, ranging from "aerobuses on cables" to lighter than air vehicles called "Dirigibles for Denali."

The series documents Gravel's and others' plans for such a recreational city. Included are a number of proposals, information on possible architecture for the area, alternative modes of transportation, proposals for financing the development, photographs of the proposed site taken in both winter and summer, preliminary engineering studies, and numerous research reports.

The correspondence in the series documents the reactions of individual Alaskans, as well as those of such nationally known McKinley experts as Bradford Washburn and Ray Genet, to the proposals.

Although the proposal eventually came to nothing, the series is a very interesting documentation of a visionary and futuristic plan for the development of an area viewed by some as Alaska's greatest potential tourist attraction.

SERIES 18

ARMS CONTROL, 1971-1979. 1 document box. .5 linear feet. Alphabetically arranged.

This series contains reports of the United States Arms Control and Disarmament Agency and newsletters from the Arms Control Association and Center for Defense Information on the subjects of arms control and disarmament. There is also one folder containing materials relating to S428, a bill authorizing defense appropriations for 1980. There is no original material created by Gravel or his staff in this series.

SERIES 19

GUN CONTROL, 1979-1980. 1 document box. .5 linear feet. Alphabetically arranged.

This series primarily contains anti-gun control newsletters and other publications. There is also a small amount of correspondence from Alaskan constituents. The material documents the National Rifle Association's opposition to Abner Mikva's appointments to the U. S. Circuit Court of Appeals for the

District of Columbia as well as the NRA's position on the Firearms Reform Act of 1979 and the Handgun Control Act of 1979.

SERIES 20

WAR NO MORE, 1971. 1 document box. .5 linear feet. Alphabetically arranged.

This series documents Mike Gravel's organization of a non-partisan, non-profit group called "War No More" which was organized to "conduct a concerted national advertising and educational campaign to counter the heavily financed flood of misinformation and false rationale foisted on the public in an attempt to justify the use of force as a means for solving international problems." The series contains correspondence supporting the formation of War No More. Primarily what the series documents is the interest in and support for peace organizations such as War No More in the early 1970s. There are also financial records of contributions and ledger pages recording both income and expenditures of the group. There is no record of any action taken by the group at any time.

SERIES 21

ASPEN HOUSE, 1978-1980. 1 document box. .5 linear feet. Alphabetically arranged.

This series documents the controversy surrounding Gravel's vacation home/investment property in Aspen, Colorado. The controversy surfaced during the Mike Gravel-Clark Gruening 1980 Democratic primary election campaign.

The series contains newspaper clippings, some correspondence, and lengthy transcripts of conversations between several of Gravel's staff members and a former campaign aide of Clark Gruening. There is also a folder unrelated to the 1980 campaign which contains invitations to a number of government officials to spend Thanksgiving of 1978 with the Gravels at Aspen House as well as responses to these invitations.

SERIES 22

LIZ RAY, 1976. 1 document box. .5 linear feet. Alphabetically arranged.

This series documents the storm of controversy surrounding Gravel's alleged relationship with the vocal former U. S. Senate staffer Elizabeth "Liz" Ray. The bulk of material is clippings from newspapers from all over the country. There is some correspondence from constituents and a copy of Ms. Ray's book, *The Washington Fringe Benefit*.

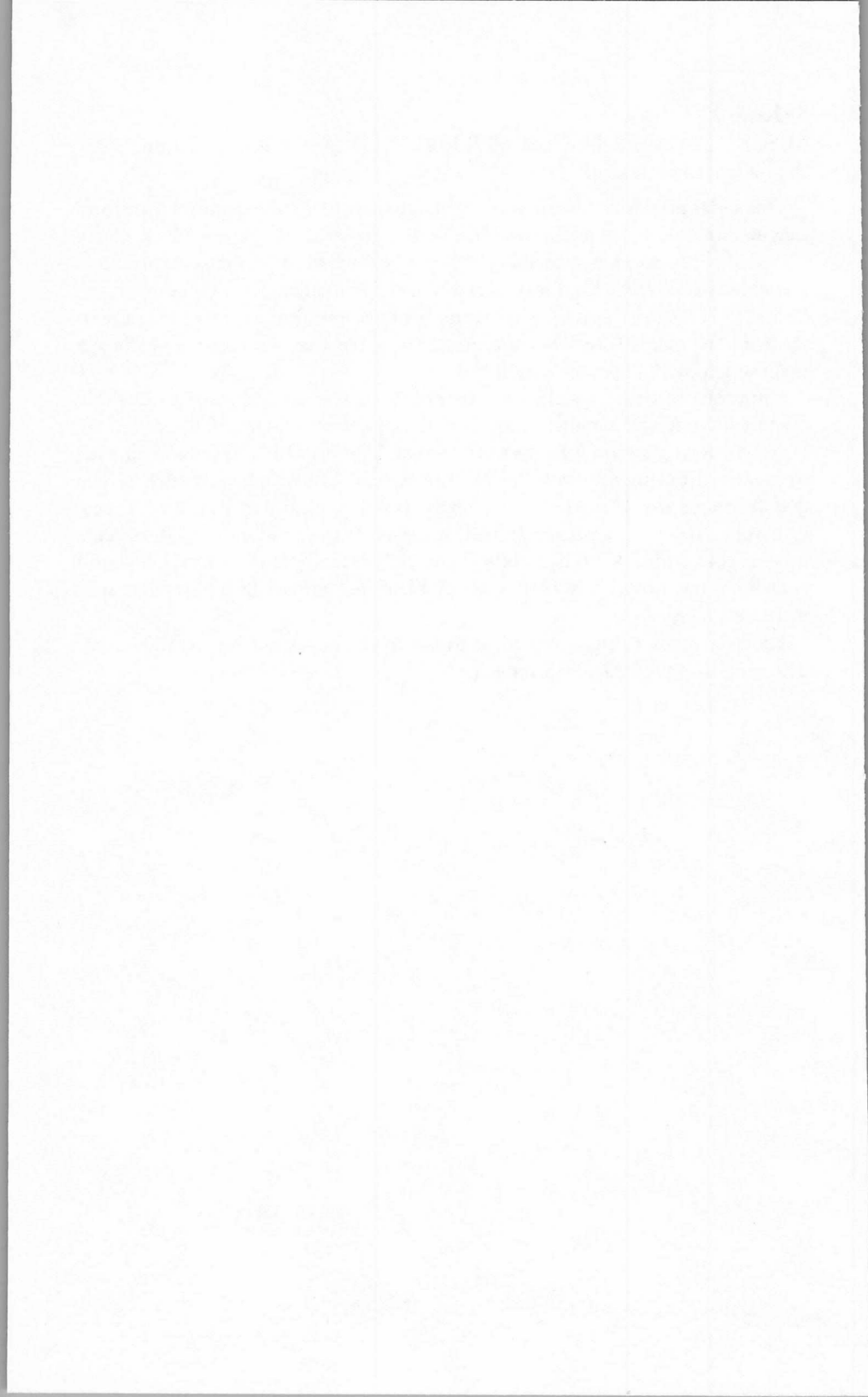
SERIES 23

MISCELLANEOUS ISSUES, 1969-1980. 4 Document Boxes. 2 linear feet. Alphabetically arranged.

This series primarily contains copies of newspaper clippings, press releases and newsletters, and a few legislative bills on a wide variety of issues. Much of the material in this series is probably duplicated elsewhere in the collection, but is valuable as a reference for researchers interested in a quick overview of a particular issue. The series spans Gravel's entire Senate career, but materials are primarily from the mid-1970s. This was probably a file that was only sporadically maintained by the Senator's staff.

Many of the issues touched on briefly in this series are more extensively documented in staff members' files. For example, there are two folders of miscellaneous information on fisheries in this series. The issue of fisheries is dealt with in greater detail in the staff files of Tom Roach. Other subjects, such as the dedication of the United States Capitol Building Rotunda statue of Ernest Gruening, are documented only in this series. Many deal with small, discrete matters that do not logically fit elsewhere. Others are related to materials found elsewhere, but not clearly connected or identified as part of a particular staff member's files.

The best index to these records is found in the container list for this series. The series is alphabetically arranged.



IV. CAMPAIGN

SERIES 24

PRE-SENATE YEARS, 1957-1967. 9 document boxes. 4 linear feet. Arranged Chronologically.

- Subseries 1: Political Involvement, 1957-1961
- 2: Election Campaigns, 1962-1966
- 3: First State House Term, 1962-1964
- 4: Second State House Term, 1964-1966
- 5: Political Involvement, 1967

The Pre-Senate Years series, 1957-1967, contains a wide variety of records which document Mike Gravel's early interest and involvement in Alaskan politics. The series is organized chronologically so that the researcher can trace the beginnings of Gravel's political involvement in Anchorage with the Young Democrats, through his two State House terms (1962-64 and 1964-66) in the Alaska Legislature, to his unsuccessful bid for U. S. Congress in 1966. There is also information on Gravel's continuing involvement after his 1966 defeat as he readied himself and his supporters for the 1968 campaign for the U.S. Senate.

The records in the series include newspaper clippings, correspondence, financial records of campaigns, legislative issue files, and drafts of several essays written by Gravel. These essays ultimately were incorporated into Gravel's first book *Jobs and More Jobs: A Bold New Public Policy for Alaska*, published in 1968. Both the original manuscript of *Jobs and More Jobs* as well as a paperback copy of the book can be found in subseries 5.

The series is arranged chronologically. Each subseries is further arranged alphabetically by folder title.

SERIES 25

FRIENDS OF MIKE GRAVEL, 1967-1980. 63 document boxes. 26 linear feet. Arrangement varies.

- Subseries 1: 1967-1969
- 2: 1970-1972
- 3: 1973
- 4: 1974
- 5: 1975
- 6: 1976
- 7: 1977
- 8: 1978

9: 1979

10: 1980

The Friends of Mike Gravel series contains financial records and related materials documenting the activity of six separate fundraising and campaign committees that existed at various times during Gravel's Senate tenure. These committees are:

1. "The Alaskan Committee," which was formed in 1967 and terminated in 1971.
2. "Alaskans for Gravel," which was formed in 1973 to replace the "Alaskan Committee."
3. "Alaskans for the Reelection of Mike Gravel," which was formed in 1973 and in 1976 was combined with "Friends of Mike Gravel-Senate" to become "Friends of Mike Gravel."
4. "Friends of Mike Gravel-Senate," which was also formed in 1973 and in 1976 was combined with "Alaskans for the Reelection of Mike Gravel" to become "Friends of Mike Gravel."
5. "Friends of Mike Gravel-Vice President," which was formed in 1972 and terminated in 1975.
6. "Supporters of Mike Gravel," which was formed in 1974 and terminated in 1976.

Each one of the subseries listed above, which are chronologically arranged, is divided into some or all of the following categories, which are arranged in alphabetical order.

- A. *Accounting*, which includes each committee's receipts and expenditures report.
- B. *Advertising*, which includes both advertising copy and advertising contracts.
- C. *Campaign*, which includes surveys and information on campaign strategy.
- D. *Contributors*, which includes both contacts and actual receipts and acknowledgments of campaign contributions.
- E. *Correspondence*, which can only be categorized as miscellaneous.
- F. *Election*, which includes rules, results, and information about districts, etc.
- G. *Expenses*, which includes supporting data for required activity reports.
- H. *Fundraisers*, which includes budgets, information pertaining to the geographical location of these events, and acknowledgments of campaign contributions.

I. *Issues*, which are not categorized but vary from subseries to subseries.

J. *Receipts*, which consists of supporting data for reports.

SERIES 26

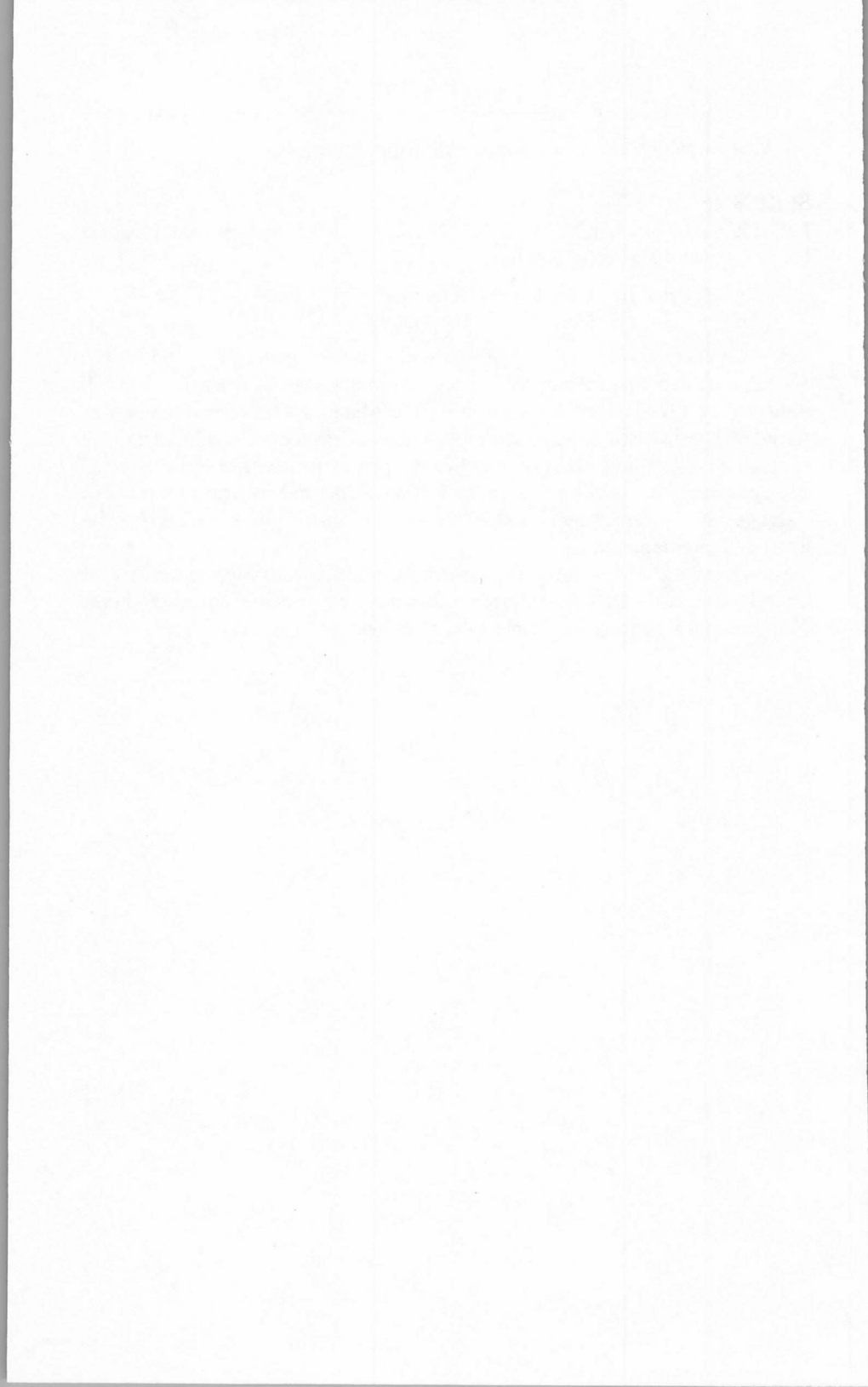
DEMOCRATIC NATIONAL CONVENTION, 1972. 6 document boxes. 3 linear feet. Alphabetically arranged.

Subseries 1: Convention Delegates

2: Convention: General

The Democratic National Convention series details Gravel's 1972 bid for the Vice-Presidential nomination. Subseries 1 contains lists of delegates from all states to the 1972 Democratic Convention in Miami. Included with these lists are many handwritten notes concerning contacts Gravel's staff made with many of these delegates and notes of staff perceptions as to whether the contacted delegate would or would not support Gravel in his bid for the nomination. Arrangement in this subseries is alphabetical by the names of the states that the listed delegates represented.

Subseries 2 includes a convention schedule, miscellaneous clippings, a copy of Gravel's speech to the convention, correspondence, and staff memorandums. The subseries is arranged alphabetically by subject.



V. CONSTITUENT SERVICES

SERIES 27

ALASKAN REGIONAL FIELD OFFICE FILES, 1975-1980. 41 document boxes. 17 linear feet. Arrangement varies. Restrictions apply to the case files in this series.

- Subseries 1: Anchorage Field Office Files
- 2: Fairbanks Field Office Files
- 3: Juneau Field Office Files

The Alaskan Regional Field Office Files contain materials from the regional field offices that Senator Gravel maintained in Anchorage, Fairbanks and Juneau. Each subseries contains three distinct kinds of information: case files, issue files, and office management files.

The case files contain copies of constituent correspondence about the particular problems and concerns of individual constituents. The problems addressed range from questions about missing social security checks to immigration assistance to relationships with government agencies. Each individual case file usually contains a case worker's report form, correspondence from a constituent, and copies of Gravel's reply to the constituent. Sometimes the problems were easily and quickly resolved, but some of the cases were very complex and the files are massive. All the case files are arranged alphabetically. All the case files are restricted because of their very personal nature. Permission for research use of these materials must be secured in writing from the Archivist and Head, Alaska and Polar Regions Department, Elmer E. Rasmuson Library, University of Alaska-Fairbanks.

In addition to case files, each regional field office also maintained an issue file. The issue files of both Anchorage and Fairbanks deal primarily with the concerns of their respective regions and contain agency reports, environmental impact statements, constituent correspondence, and grant proposals. The Juneau issue files, which are much more extensive than those of the Anchorage and Fairbanks field offices, were set up in accordance with the numerical filing system used by the Washington, D.C. office. In addition to having the same types of records as Fairbanks and Anchorage, the Juneau files contain numerous Library of Congress issue briefs on various topics of national concern.

Each regional field office subseries also has a small section of office management files which contain such things as trip schedules and arrangements, petty cash receipts, mailing lists, form letters, and from the Juneau office, copies of telecopied messages from 1979 and 1980.

Issue files and office management files for both the Anchorage and Fairbanks

regional field offices are arranged alphabetically by subject. The Juneau regional field office files were left in the numerical filing system which was used in Gravel's Washington office.

SERIES 28

PUBLIC WORKS, 1976-1980. 7 document boxes. 3 linear feet. Alphabetically arranged.

This series contains constituent and agency correspondence, environmental impact statements, and reports about public works projects in Alaska. Topics include the Clean Water Act of 1977 and Section 301 (H), harbors in various communities, hydropower proposals for various locations, and several other miscellaneous folders relating to public works. For example, there are two folders that document the controversy between the City of Skagway and the Environmental Protection Agency surrounding the Skagway sewage treatment plant.

Senator Gravel served as chairman of the Water Resources Subcommittee of the Senate committee on Environment and Public Works from 1973 to 1980 and, in this capacity, was able to assist in securing numerous public works projects designed to benefit Alaskan communities.

Some related materials can be found in the Energy series as well as in the staff files of Pat Pourchot, Tyler F. Jones, Mark Mayo, and Jerry Gauche. The series is alphabetically arranged by subject.

SERIES 29

REQUESTS FOR FEDERAL APPOINTMENTS, 1977. 3 document boxes. 1 linear foot. Alphabetically arranged. Restricted.

After the election of President Jimmy Carter in 1976, Senator Gravel's office received a large number of requests for federal appointments, primarily from Alaskan Democrats, but also some from individuals in other states. This series contains supporting resumes and, frequently, letters of recommendation. There is very little information in the series about appointments which were actually made. Boxes 760 and 761 contain general requests from Alaskans seeking appointments. Box 762 contains more specific requests for particular positions from Alaskans and non-Alaskans as well as Gravel's endorsements of some candidates.

Arrangement of the series is alphabetical by folder title. The folder contents are roughly alphabetical, but no attempt was made to insure that exact alphabetical order exists.

Because of the personal nature of the materials, this series is restricted. Permission for research use of these materials must be secured in writing from the Archivist and Head, Alaska and Polar Regions Department, Elmer E. Rasmuson Library, University of Alaska-Fairbanks.

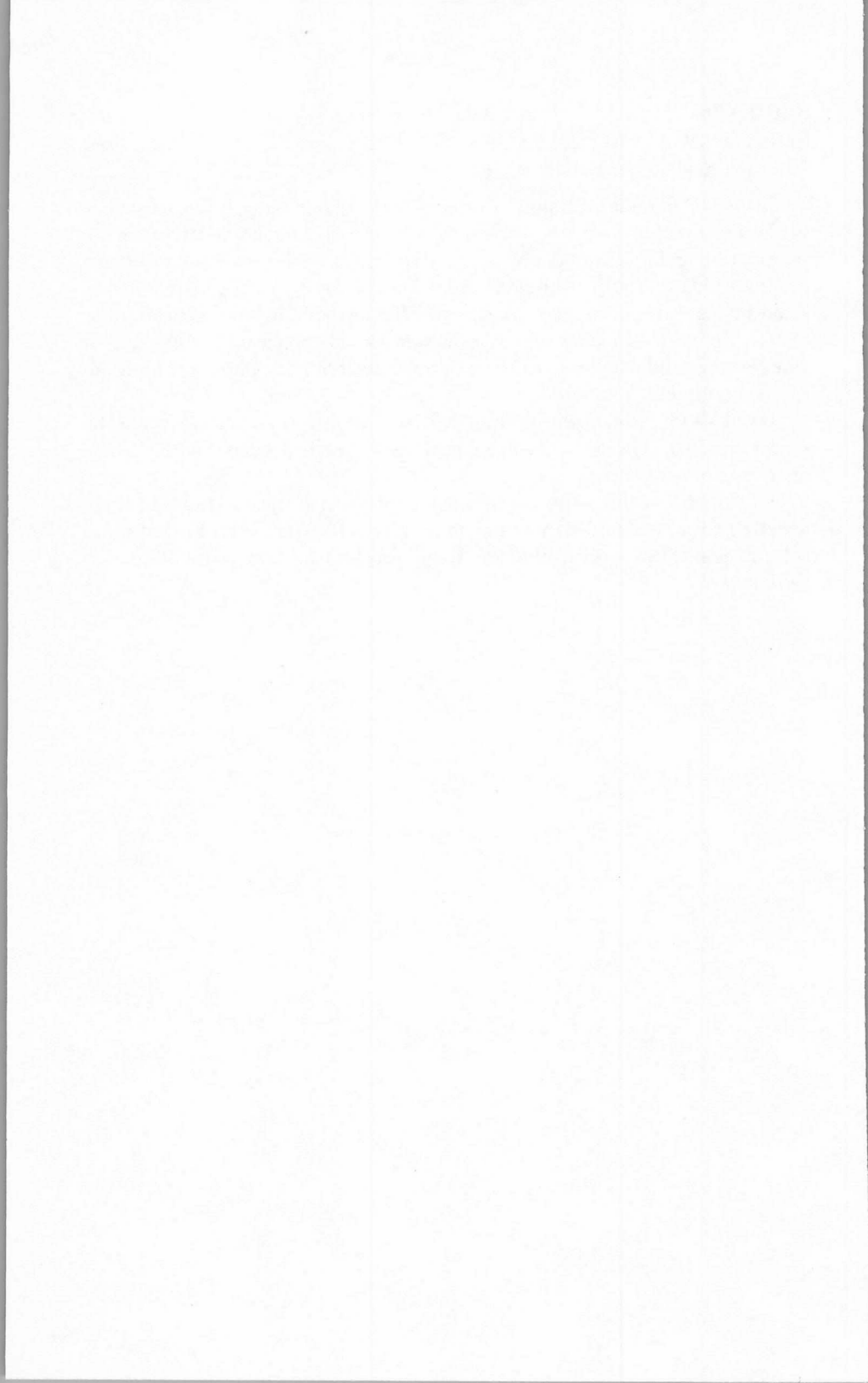
SERIES 30

SERVICE ACADEMY FILES, 1969-1980. 12 document boxes. 5 linear feet. Chronologically arranged. Restricted.

This series contains incoming letters and copies of outgoing replies, telegrams, applications, supporting documents, and letters of reference relating to the nomination and appointment of cadets to the U. S. Air Force Academy, the U. S. Coast Guard Academy, the Merchant Marine Academy, the U. S. Military Academy, and the U. S. Naval Academy. The files contain some general information on each academy and information on all applicants, regardless of whether the candidate was successful or unsuccessful in his pursuit of an academy appointment.

The files are chronologically arranged by year and then alphabetically by academy name. The individual applications for each academy within these divisions are not ordered.

The material in this series is restricted. Permission for research use of these materials must be obtained in writing from the Archivist and Head, Alaska and Polar Regions Department, Elmer E. Rasmuson Library, University of Alaska-Fairbanks.



VI. PUBLIC RELATIONS

SERIES 31

PRESS RELEASES, 1969-1980. 18 document boxes. 8 linear feet. Chronologically arranged.

- Subseries 1: Press Release Notebooks, January 1969—February 1980
- 2: Press Releases, January 1969—December 1972, February—December 1980

Subseries 1, the Press Release Notebooks, 1969-1980, consists of what were originally twenty-seven working notebooks covering almost the entire twelve years of Mike Gravel's tenure in the U. S. Senate. The materials were in large loose-leaf notebooks that were in very bad condition. For preservation purposes the materials have been removed from the notebooks, foldered and boxed, but all material remains in the original order. The notebooks contained some working drafts of press releases as well as final versions. There are also some texts of speeches, copies of newspaper articles, lists of radio and television media releases, and copies of newsletters to constituents. The arrangement is chronological by month and year.

Many of the notebooks had press release indexes at the front of the volume which list the contents by date, subject, and, if the item is a press release, by number and distribution. These indexes are foldered separately and are located at the beginning of each box.

Gravel's office maintained very complete and well organized files of press releases from January 1969 through December 1972. The Press Release subseries contains one copy of each press release issued during these years. These press releases are arranged chronologically and are duplicates of those found in the Press Release Notebooks.

After December 1972, evidently the press release files were no longer maintained, and copies of press releases for the subsequent years (1973-1979) exist only in the press release notebooks. The last press releases issued by Gravel's office in 1980 apparently were never put into the notebook format and are arranged chronologically in this subseries.

SERIES 32

NEWSPAPER CLIPPINGS, 1969-1980. 29 document boxes. 12 linear feet. Chronologically arranged.

- Subseries 1: Chronologically arranged clippings
- Subseries 2: Clippings about specific people

Subseries 3: Clipping scrapbooks

Subseries 1 contains twenty-five document boxes of chronologically arranged news clippings. They document Gravel's legislative career and the issues he was interested in during the entire twelve years that he was in the U. S. Senate.

Subseries 2 contains three document boxes of clippings on various political figures. These clippings are arranged alphabetically by the last name of the subject. One contains clippings about Senator Ted Stevens which are arranged in roughly chronological order.

Subseries 3 contains eight scrapbooks of clippings. Four of these scrapbooks chronicle Mike Gravel's political career from 1968 through June of 1971 and were evidently kept by his office staff. These scrapbooks are dated 1968-1969, January-June 1970, July-December 1970, and January-June 1971. They contain clippings that are dated and identified by the newspaper in which they appeared. The majority of the clippings are from Alaskan newspapers. No such notebooks exist in the collection after June 1971.

The other four scrapbooks in the subseries vary in content and time period covered. One scrapbook contains clippings from December 1974-December 1975. A second contains clippings from March 1976. The other two scrapbooks contain clippings from the 1980 primary campaign. One scrapbook covers the time period from October 1979-August 1980 and contains clippings concerning Clark Gruening, Gravel's opponent in the 1980 Democratic primary. The second contains clippings about Frank Murkowski, a Republican candidate and the ultimate victor in the 1980 Senatorial campaign, and covers the time period of April 11-August 10, 1980.

SERIES 33

INDEXES TO PRESS MATERIAL, n.d. 4 document boxes. 2 linear feet. Alphabetically arranged.

Subseries 1: Alaska Media Index

2: News, Speech, and Articles Index

Subseries 1, the Alaska Media Index is an alphabetically arranged series of 3" x 5" notecards that contain names and addresses of Gravel's Alaska media contacts. The index is undated and evidently was redone three times in order to keep it current, but the dates of these revisions are not indicated. There are two sections to each of the three revisions. The first section lists editor's names and publications around the state and is arranged alphabetically. The second section lists the same information by city. The file cards listing Alaskan publications are arranged geographically by place of publication.

Subseries 2, the News, Speech and Articles Index, contains three card index trays of 3" x 5" cards arranged by subject to provide an index to news items, speeches, and articles prepared by Gravel or his staff. The subject headings are

quite general. Examples are "environment," "energy and resources," "secrecy," and "communications." These general headings do give an indication of the topics that Gravel was interested in and considered important. Each index card gives a brief summary of the particular item that it indexes. It appears that the index was sporadically maintained from 1969-1977. Most of the entries are from the earlier years of Gravel's tenure in office.

Generally cards indexing news releases are pink, cards indexing speeches are green, and cards indexing magazine articles are blue. There are also some white cards, but there is no consistent pattern in their use. They are variously labeled "news release" and "press release" and most are dated 1975 and 1976.

Unfortunately, much of the material that is indexed in Series 33 was evidently not maintained in a separate file or files. Most of the press releases referred to can be found in the press release notebooks as can draft and sometimes final copies of many of the speeches that Gravel made. Some of the indexed materials, however, are not locatable.

These indexes are exactly as they were arranged by Gravel's staff. They also remain in the original file boxes.

SERIES 34

MEDIA MATERIALS, 1957-1980. 323 items.

Subseries 1: 175 films and video tapes (45 16mm films and 130 video tapes).

Subseries 2: 148 audio tapes (108 reel-to-reel tapes and 40 cassettes)

The Media Materials series, 1957-1980, contains primarily Gravel's Senatorial campaign films, television spots, and radio spots. There are also a few spots from earlier campaigns, notably Gravel's campaign for Anchorage City Council and his reelection campaign to the Statehouse, 1964. Of particular note is the 1968 campaign promotional "A Man for the 70s." Gravel's election victory in that year is sometimes attributed to this film, which was extensively aired across the state during the last week of the 1968 Senatorial campaign.

In addition to the campaign materials, there are tape recordings and video tapes of speeches Gravel made, radio and television programs he appeared on, and radio and television programs he produced, such as "Open Line to Mike Gravel" and "This Week in Washington." There are also video tapes of constituent meetings which Gravel attended and spoke at.

This series also contains video tapes of some Senate hearings, usually on issues of importance to Alaska. Of particular interest is a set of thirty-six video tapes made in the fall of 1979 which record the hearings and the mark-up deliberations of the Senate Resources Committee on S.9, D-2 Alaska national interest lands legislation. Both Senators Mike Gravel and Ted Stevens figure prominently in these tapes.

The media materials are not listed in the container list for the collection. However, there are handwritten log-in sheets which give a brief subject description of each item and information about its format. More information about the media materials and about access to the log-in sheets can be obtained from the Archivist and Head, Alaska and Polar Regions Department, Elmer E. Rasmuson Library, University of Alaska-Fairbanks.

SERIES 35

PHOTOGRAPHS, 1968-1980. 5 notebooks of slides, 2 trays of slides, and 11 boxes.

- Subseries 1: Negatives
- 2: Contact Sheets
- 3: Photographs
- 4: Slides

This series contains the photographic materials in the Gravel collection. It is separated into four subseries according to format.

The negatives series contains three boxes of unordered negatives. Some of the sleeves that the negatives are enclosed in are numbered, but no key to the numbering system exists.

The contact sheets subseries is arranged chronologically by year in so far as possible. Many contact sheets were undated and these are placed in folders labeled "early," "mid," and "late" Senate career. Box 1 of the contact sheets subseries contains two notebooks that are carefully organized and identified files of delegates to the 1972 Democratic National Convention. These shots are generally of Gravel with a particular delegate or group of delegates. The other three boxes of contact sheets are primarily public relations shots, many of the same occasion or person. There are also many of Gravel in various attitudes: at his desk, with his family, at parties, informal poses with constituents, and formal and informal speaking situations.

Subseries 3, photographs, contains four boxes of mostly 8 1/2" x 11" black and white glossy photographs. There are a few informal color snapshots also. The shots are primarily publicity and public relations pictures of Gravel with other public and political figures and of constituents. Many of the photographs are not identified, but where possible individuals and events have been identified. There is a large color photograph, somewhat damaged, of Ted Stevens, Mike Gravel, Ernest Gruening and Elmer Rasmuson. A more detailed list of the photographs is in the container list for the series. The photographs are arranged alphabetically.

Subseries 4, slides, contains five notebooks of carefully organized, chronologically arranged slides. Frequently large numbers of slides were shot of the same occasion or people. Consequently, there are many slides that are very repetitious

and differ only slightly in the image they record. Specific information on dates and subjects of the slides in the collection can be found in the container list for this series.

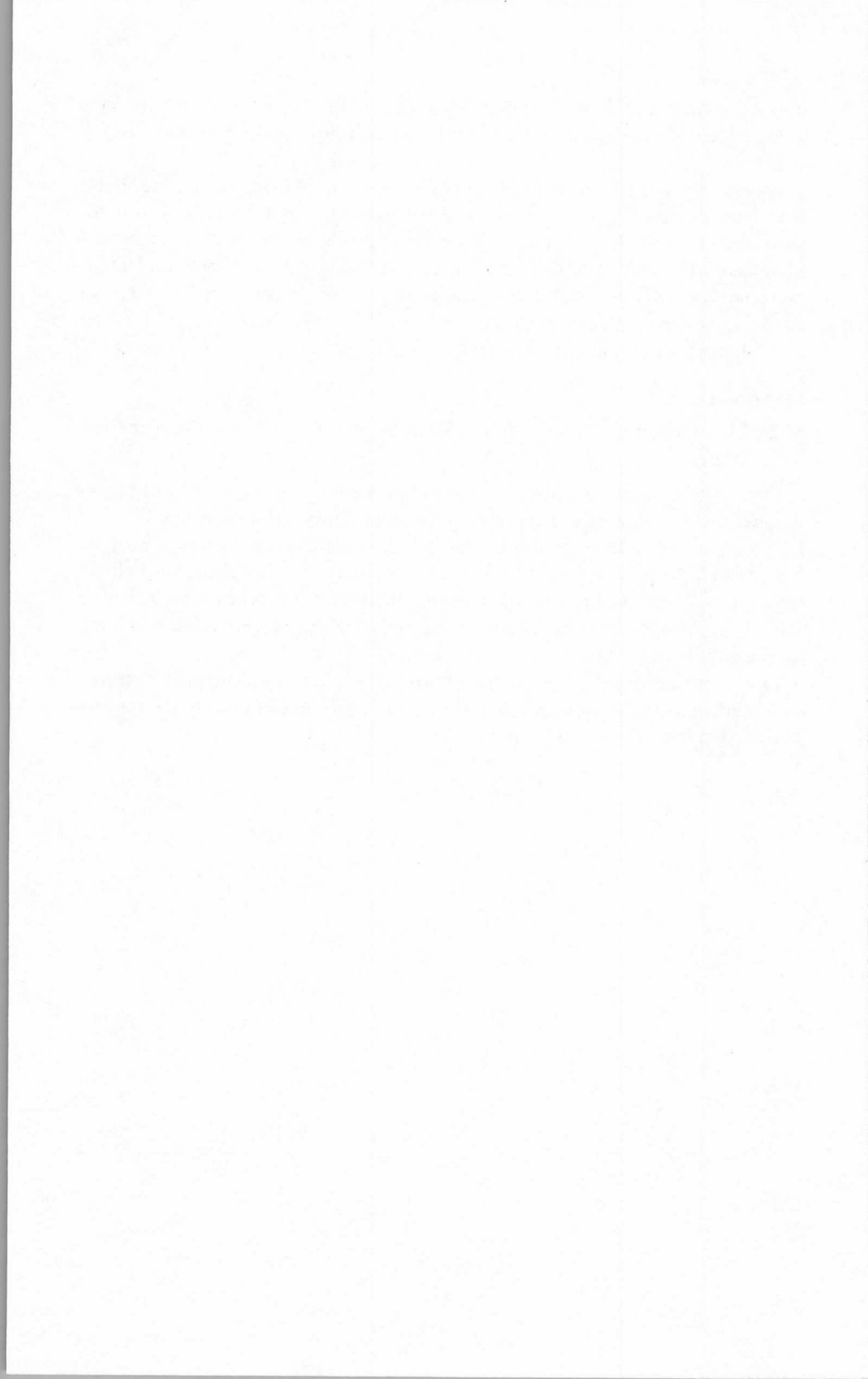
In addition to the five notebooks of slides, there are two organized slide shows that have been left in the slide trays as they were originally arranged. One of these shows is on the Alaska lands issue. It was produced by the NC Machinery Company in the spring of 1978 and is accompanied by both a written and audio tape narration. The second set of eighty slides was prepared by the Alyeska Pipeline Service Company at the end of the 1976 construction season. It is also accompanied with a descriptive script in hard copy.

SERIES 36

MISCELLANEOUS MEMORABILIA, 1969-1980. 2 flat boxes. 1 linear foot. Unarranged.

This series contains a variety of objects, primarily desk items, such as paperweights and pen sets, that were given to Senator Gravel at various times during his political career. There is also a small box of miscellaneous campaign buttons from both Gravel's campaigns for the Senate and from other Alaskan political campaigns. There is also a pencil drawing of Senator Gravel by an artist who signed the drawing "Hutch." Many of the items are not personalized, but some do specifically name Gravel.

The items are together in one large box, except for the campaign buttons, which are boxed separately. A complete listing of the items in the series appears in the container list for the collection.



VII. STAFF FILES

SERIES 37

RICHARD AKS AND MARK BOYER: STAFF FILES, 1977-1980. 27 document boxes. 11 linear feet. Alphabetically arranged. Box 867 is restricted.

Richard Aks and Mark Boyer were members of Senator Gravel's legislative research staff for several years during the Senator's second term of office. According to a 1977 list of areas of responsibility assigned to the legislative staff, they were responsible for separate legislative concerns. However, they evidently kept their files together and frequently worked together. Since the files were completely intermingled, no attempt has been made to divide them into two separate sets of staff files.

Richard Aks was primarily responsible for social justice and community development issues. Mark Boyer's areas of responsibility were Indian policy, small and regulatory agencies, and, at least for awhile, education, though at some point this became one of Nancy MacWood's areas of responsibility.

The legislative research files of Aks and Boyer are strongest in the areas of education and community development. Additionally, there are some files which touch on issues of social justice, such as criminal code revision, grand jury reform, and libel law. There is also a small amount of documentation of the Small Business Administration's involvement with minority contractors in Alaska, and some information dealing with proposed regulatory reform.

The Aks-Boyer series is not broken into subseries. It is arranged alphabetically by subject. Researchers interested in the issues which Aks and Boyer handled should also consult the files of staff members Nancy MacWood, Paige Bryan, and Mark Mayo for related information.

SERIES 38

DON ARGETSINGER: STAFF FILES, 1975-1977. 2 document boxes. 1 linear foot. Alphabetically arranged.

Don Argetsinger was a legislative staff member for Senator Gravel from 1975 to 1977. He was responsible for developing and keeping track of legislation that might affect Alaska. He was also designated as the staff person who tracked all issues dealt with by the Natural Resources and the Public Works Committees. The staff files which are readily identifiable as Argetsinger's are few and are limited in scope despite his large responsibilities.

With the exception of a compendium of papers on federal tax reform and its relation to the Tax Reform Act of 1976, all the materials in Argetsinger's files

relate to Alaska land issues. Some of the issues that were dealt with are Alaska Native Claims Settlement Act (ANCSA) oversight hearings, easements, and land selections. There are also details of alternative D-2 (Alaska National Interest Lands) proposals, reports of the Joint Federal-State Land Use Planning Commission, proposed legislation and correspondence related to lands selection by the Cook Inlet Regional Corporation, and investigative reports on monitoring the construction of the Trans-Alaska oil pipeline.

Argetsinger's files are arranged alphabetically. Researchers interested in the issues that Argetsinger dealt with should also see the staff files of Tyler Jones and Pat Pourchot for related information.

SERIES 39

HEIDA BOUCHER: STAFF FILES, 1976-1980. 15 document boxes. 6 linear feet. Alphabetically arranged. Includes restricted files. Box 885 is restricted.

- Subseries 1: Campaign and Election Information
- 2: Casework (restricted)
- 3: Congressional Committee Work and Miscellaneous Business
- 4: Democratic Party
- 5: General Correspondence
- 6: Issues
- 7: Political Appointments (restricted)
- 8: Office Operations (partially restricted)

Heida Boucher was Senator Gravel's administrative assistant during the later part of his second term of office. She was primarily involved in details of day-to-day office and staff management. She also traveled extensively for and with the Senator, particularly in Alaska, where she had a wealth of contacts. She was heavily involved in the Senator's 1980 re-election campaign, and she organized the closing of his office after his defeat in the August 1980 Democratic primary.

Ms. Boucher's files reflect her responsibilities. There is a good deal of routine correspondence: thank-you's, trip arrangements, friendly reminders, etc. Several boxes contain staff memorandums, organizational plans for the office, suggested filing system changes, and similar administrative matters. There are also some miscellaneous casework files that Ms. Boucher was evidently handling as well as several boxes of issue files. Issues that Ms. Boucher worked on included the possible Alaska capital move from Juneau to Willow and time zone change legislation. The container list for the series provides the best index to these materials.

The series is divided into subseries by subject. Subseries 8, Office Operations, which contains five boxes, is alphabetically arranged by box rather than by complete series in order to facilitate the necessary restrictions on personal mate-

rial. Three subseries of this series are restricted or partially restricted: subseries 2: Casework; subseries 7: Political Appointments; and subseries 8: Office Operations. Permission for research use of these materials must be secured in writing from the Archivist and Head, Alaska and Polar Regions Department, Elmer E. Rasmuson Library, University of Alaska-Fairbanks.

SERIES 40

PAIGE BRYAN: STAFF FILES, 1975-1980. 23 document boxes. 10 linear feet. Alphabetically arranged.

- Subseries 1: Alaska Railroad
- 2: Railroads: General
- 3: Transportation: Issue Files
- 4: Office Files
- 5: Cost of Living Allowance (COLA)
- 6: Naval Arctic Research Laboratory (NARL), Point Barrow, Alaska
- 7: Veterans Affairs
- 8: Interstate Commerce Commission
- 9: Postal Service
- 10: Arts and Humanities
- 11: Transportation: Modes other than Automobile
- 12: Roads
- 13: Movement of Military Household Goods
- 14: Aviation Regulation

Paige Bryan was a member of Senator Gravel's legislative research staff during the later years of his second term of office. She was responsible for research in a wide variety of areas. Her files document this variety as well as the breadth of the Senator's legislative concerns. Although the bulk of the material in these files dates from the last years of Gravel's term, some is earlier, no doubt indicating files that Ms. Bryan took over from earlier staff members when she came to work for the Senator.

There are materials in Ms. Bryan's files on the following subjects: transportation, arts and humanities, veterans' affairs, cost of living allowances, U. S. Postal Service, Small Business Administration, Interstate Commerce Commission, and the movement of military household goods. Each subseries can best be characterized as a legislative research file. There are agency reports and memorandums, constituent and staff correspondence, and often legislative proposals initiated by Gravel or his colleagues.

These files are separated into subseries and each subseries is arranged alphabetically by subject.

SERIES 41

JERRY GAUCHE: STAFF FILES, 1977-1980. 38 document boxes. 16 linear feet. Alphabetically arranged.

- Subseries 1: Bonds
- 2: Employee Stock Ownership Plans
- 3: Energy
- 4: Finance Committee
- 5: Memorandums
- 6: Miscellaneous Issues
- 7: Pensions and Social Security
- 8: Public Works
- 9: Taxation

Jerry Gauche was legislative counsel and legislative assistant to Senator Mike Gravel from 1977 until the Senator's Washington office closed in 1980. Mr. Gauche's areas of responsibility included policy development, statutory drafting and analysis, and direction of staff support on issues of federal and state taxation, energy supply and development, project financing, and general economic affairs. Involvement in all of these areas is well documented in this extensive series.

One specific area in which Mr. Gauche worked extensively with committees of the Alaska State Legislature was the development of draft legislative proposals for the Alaska General Stock Ownership Plan. Information on AGSOP can be found in the Employee Stock Ownership Plans subseries of Mr. Gauche's files.

There is also a large subseries entitled Miscellaneous Issues. Individual folder titles provide the best index to these materials, which include topics as diverse as the Chrysler Corporation bailout, studies of the proposed Susitna Dam site, and recycling.

Jerry Gauche's Staff Files are separated into subseries by subject, and each subseries is alphabetically arranged.

SERIES 42

WILLIAM HOFFMAN: STAFF FILES, 1969-1980. 8 document boxes. 3 linear feet. Alphabetically arranged.

- Subseries 1: Gravel's Position Papers and Statements
- 2: International Affairs
- 3: Military Affairs
- 4: National Affairs
- 5: Vietnam

William Hoffman was a long-time member of Senator Gravel's legislative staff who served as legislative coordinator. His primary responsibility was to inform the Senator of all votes, debates of interest, and general legislative activity that

occurred on the Senate floor. He was also responsible for supervising the legislative research tasks and overseeing and coordinating the work of all the Senator's legislative staff members.

Only a few files of material specifically identified as Hoffman's exist in the Gravel Papers. These materials document issues which Hoffman himself was responsible for: international policy (including Vietnam and military policy) and national policy (primarily government reform). There is material on other topics as diverse as Juneau recreation and transcendental meditation. Included are copies of proposed and enacted legislation, agency reports and background information, and a small amount of correspondence from constituents.

The series is divided into subseries by issue and each subseries is arranged alphabetically by subject.

SERIES 43

TYLER F. JONES: STAFF FILES, 1972-1980. 17 document boxes 7 linear feet. Alphabetically arranged.

- Subseries 1: Office Operations
- 2: Issues

Tyler Jones was the "Alaska Coordinator" for Mike Gravel. Jones's responsibilities included directing the activities of the three Alaskan regional field offices that Gravel maintained in Anchorage (where Jones was based), Fairbanks, and Juneau. Jones was also responsible for keeping the Senator informed about Alaskan issues and concerns, for directing constituent casework, for scheduling and directing all the advance work for the Senator's frequent trips to Alaska, and for making frequent trips to Alaskan communities himself as Gravel's representative.

The Jones files document both his manager and his issue roles. Most of the issues dealt with in the files are ones of particular concern to Alaskans. National issues with no Alaskan focus seldom surface. Information can be found on the Alaska Native Claims Settlement Act, D-2, the Trans-Alaskan oil pipeline, outer continental shelf oil development, U. S. Naval Petroleum Reserve No. 4, and a myriad of other statewide concerns. There is also information on many narrower issues of importance to only one community or to a small geographical area. Examples include the Anchorage Bieri House historical preservation project, the Galena Water Treatment Plant, and the Green Lake hydropower project.

The Office Operations series documents Jones's role both as an advancement for the Senator and his continuing attempts to streamline office functions and communications between the Alaskan field offices, himself, and the Senator's D. C. staff. An interesting group of constituent thank-you's documents the effectiveness with which constituent concerns were handled.

Jones's files are divided into two subseries, each arranged alphabetically by subject. More information about the three Alaskan field offices can be found in Series 27, Alaskan regional office files series, 1975-1980.

SERIES 44

NANCY MacWOOD: STAFF FILES, 1976-1980. 34 document boxes. 14 linear feet. Alphabetically arranged.

- Subseries 1: Education
- 2: Health
- 3: Labor
- 4: Native Issues
- 5: Welfare
- 6: Women's Issues

Nancy MacWood was a member of Senator Gravel's legislative research staff from 1976 until his office closed in 1980. Ms. MacWood was primarily responsible for a broad spectrum of human resource issues. The greatest bulk of materials in Ms. MacWood's files is on health matters and welfare reform. A good deal of information on alcoholism as a social and health problem both in Alaska and the rest of the nation can be found in the Health subseries. Gravel's proposal for a federal tax on distilled spirits, which was to be used to fund a National Institute on Alcohol Abuse and Alcoholism, is fully documented. A substantial part of the files consists of proposed legislation, correspondence, staff and agency memorandums, and reports on the welfare reform movement sparked by the election of Jimmy Carter to the Presidency in 1976.

In addition to health and welfare, Ms. MacWood's files also reflect her research in education, Native affairs, women's issues, and organized labor. These files are among the most extensive staff files in the Gravel Papers. The series is divided into subseries by issue and each subseries is arranged alphabetically by subject.

SERIES 45

MARK MAYO: STAFF FILES, 1979-1980. 10 document boxes. 4 linear feet. Alphabetically arranged.

- Subseries 1: Economic Development
- 2: Environment
- 3: Housing
- 4: Finance
- 5: Internal Office Memorandums and Issue Logs
- 6: Native Affairs
- 7: Public Works and Buildings

Mark Mayo was a member of Senator Gravel's legislative staff for a relatively

brief period of time late in the Senator's second term of office. Mr. Mayo had responsibility for many of the substantive issues that had been handled earlier by Gravel staffers Richard Aks and Mark Boyer. Specifically his responsibilities included regional and community development; Native affairs; a few environmental issues, primarily wetlands legislation; and public works. Mr. Mayo's legislative research files contain agency and staff reports, proposed and enacted legislation, some news clippings, and a small amount of correspondence. There is also a collection of internal staff memorandums. Pre-1979 information on the issues that Mr. Mayo handled for the Senator will be found in the staff files of Richard Aks and Mark Boyer.

The series is divided into subseries by issue and each subseries is arranged alphabetically by subject.

SERIES 46

PAT POURCHOT: STAFF FILES, 1977-1980. 27 document boxes. 11 linear feet. Alphabetically arranged.

The staff files of Pat Pourchot deal almost exclusively with natural resource issues which were current during the last half of Senator Gravel's second term in office. This series contains much legislative history in the form of the texts of various D-2 (Alaska National Interest Lands) bills and amendments as well as legislation on other natural resource topics. There are also several working notebooks evidently used by Gravel on the Senate floor during the D-2 debates. Although Pourchot's files are primarily legislative research files containing reports, background papers and legislation, there are also some internal staff memorandums and some constituent correspondence in this series. For a complete overview of Gravel's involvement in D-2, these files as well as the D-2 series should be consulted.

In addition to D-2, Pourchot also handled resource issues such as timber, mining, land use planning, wildlife, and hunting. Information on such topics as homesteading in Alaska, parks and recreation, and historic site designation can be found in Pourchot's files.

The series is arranged alphabetically by subject. It is not broken into subseries.

SERIES 47

GLADYS RECKLEY: STAFF FILES, 1975-1976. 2 document boxes. 1 linear foot. Alphabetically arranged.

Gladys Reckley was Senator Gravel's press secretary for what appears to have been a relatively brief time in 1975 and 1976. What remains of her files reflects mainly issues that the Senator was involved in during this time period. Examples are a 1975 attempt to obtain disaster aid for Bethel and 1976 fisheries and forestry legislation. There is also a small amount of correspondence with press

and media contacts in the files. The files are interesting in that they are the only files of any of Gravel's press secretaries that remain with the collection and document the public relations efforts made by Gravel's office.

SERIES 48

TOM ROACH: STAFF FILES, 1978-1980. 19 document boxes. 8 linear feet. Alphabetically arranged.

- Subseries 1: Agriculture
- 2: Alaska Trips
- 3: Aquaculture
- 4: Fishing and Fisheries
- 5: Immigration and Naturalization Service
- 6: Miscellaneous
- 7: Religion-Cults
- 8: Wildlife

Tom Roach was a member of Senator Gravel's legislative staff from 1978 through the closing of the Senator's Washington, D. C. office in late 1980. Roach's primary area of responsibility was fishing and fisheries, and the bulk of his files documents this area. In addition, Roach handled a number of wildlife issues, specifically those dealing with whaling and seal hunting. He also did some work on Alaskan agricultural issues and handled immigration and naturalization cases for Gravel.

As was common with Gravel's legislative staffers, Roach also handled a number of miscellaneous issues. These were usually ones that were clearly defined and quickly dealt with as opposed to those which would need long-term attention. These materials are found in the miscellaneous subseries.

The series is divided into subseries by issue and each subseries is arranged alphabetically by subject.

VIII. OFFICE RECORDS

SERIES 49

TRIP AND DAILY SCHEDULES, 1969-1980. 56 document boxes. 23 linear feet. Arrangement varies.

- Subseries 1: Daily Schedule Files
- 2: Trip Files
- 3: Phone Call Logs
- 4: Daily Summaries, 1977 and 1978
- 5: Appointment Calendars and Guest Books

The Trip and Daily Schedule series contains the detailed daily records of how Senator Gravel spent his time while he was a member of the Senate. The Daily Schedule Files subseries contains a separate folder for each month of the year that Gravel was in office. The folders are arranged chronologically. Each contains detailed daily schedules prepared by Gravel's office listing appointments and obligations for any given day. Also in these folders are a sampling of the invitations that Gravel received to all kinds of events.

Gravel traveled a great deal during his tenure in the Senate, and the Senator's trip files document the arrangements for his trips, contacts made, and business accomplished while traveling. These files have not been extensively processed and they remain in the original order in which they were kept by Gravel's staff. Gravel's trip files generally contain detailed schedules for trips, often background information about the places to be visited, people to be seen, and conferences to be attended. There are sometimes invitations, lists of people to be thanked, fundraising contacts, and copies of thank-you letters that were eventually sent. The trip files are chronologically arranged, and each folder is labeled with the date of the trip and the destination.

Included in this series in boxes 1125-1127 are records of staff member's travel in 1979 and 1980. These files are arranged chronologically and are labeled with the name of the staff person who took the trip. Primarily the files contain travel vouchers and expense statements, but there are also trip itineraries in some of the files.

Subseries 3, Phone Call Logs, contains one box of chronologically arranged lists of phone calls that the Senator made and received. There are lists for the years 1969-1972 and 1975-1980, but none for 1973 and 1974.

Subseries 4, contains daily summaries of Gravel's legislative activities in 1977 and 1978. These summaries consist of a typed sheet for each day of the Congressional session. It lists Gravel sponsored bills, Gravel cosponsored bills, whether or not Gravel took part in debate, Gravel inserted statements, laws and/or

measures passed, pending business, Gravel's schedule (in broad outline form), and press releases and other mailouts. The summaries are arranged chronologically.

Attached to some of the daily summary sheets are pages from the *Congressional Record*, copies of press releases and mailout material, and copies of Gravel's detailed daily schedules. These daily summaries are a very useful tool for tracking Gravel's legislative involvement during 1977 and 1978 and complement the daily schedule and trip files. There is no indication in the collection of why daily summaries exist only for this limited time period and no record of their having been kept for the other years of Gravel's legislative tenure.

Subseries 5, Appointment Calendar Books and Guest Books, consists of six boxes of various styles of appointment calendars kept by Gravel and his staff over the years that he was in office. There are calendars for every year of Gravel's Senate tenure except 1980. For some years there are several calendars, some of which are far more detailed than others. From the handwriting, it appears that the more detailed calendars were kept by the Senator's personal secretary and the sketchy ones by the Senator himself. They should be consulted in connection with the daily schedule files and the trip files for a complete record of the his schedule. In addition to the appointment calendars, this subseries also includes six guestbooks of a miscellaneous nature: some are identified as to event and date and others are totally without identification. The Appointment Calendar Books and Guest Books subseries is arranged in roughly chronological order.

SERIES 50

OFFICE RECORDS, 1970-1980. 4 Document Boxes. 2 linear feet. Alphabetically arranged. Partially restricted.

- Subseries 1: Office Interns, 1978-1980 (restricted)
- 2: Financial and Staff Records, 1970-1980

The Office Interns subseries of the Office Records series contains letters of inquiry, applications, writing samples, and letters of recommendations for college and high-school students applying for short-term intern positions, usually summer, in Senator Gravel's office. There is also some general information about the intern program and the restructuring of it that took place in 1979-1980 under the direction of Gravel's administrative assistant, Heida Boucher.

The subseries is arranged chronologically. No attempt has been made to order the applications other than to separate them by year. The material in the Office Interns subseries is restricted. Permission for research use of these materials must be secured in writing from the Archivist and Head, Alaska and Polar Regions Department, Elmer E. Rasmuson Library, University of Alaska-Fairbanks.

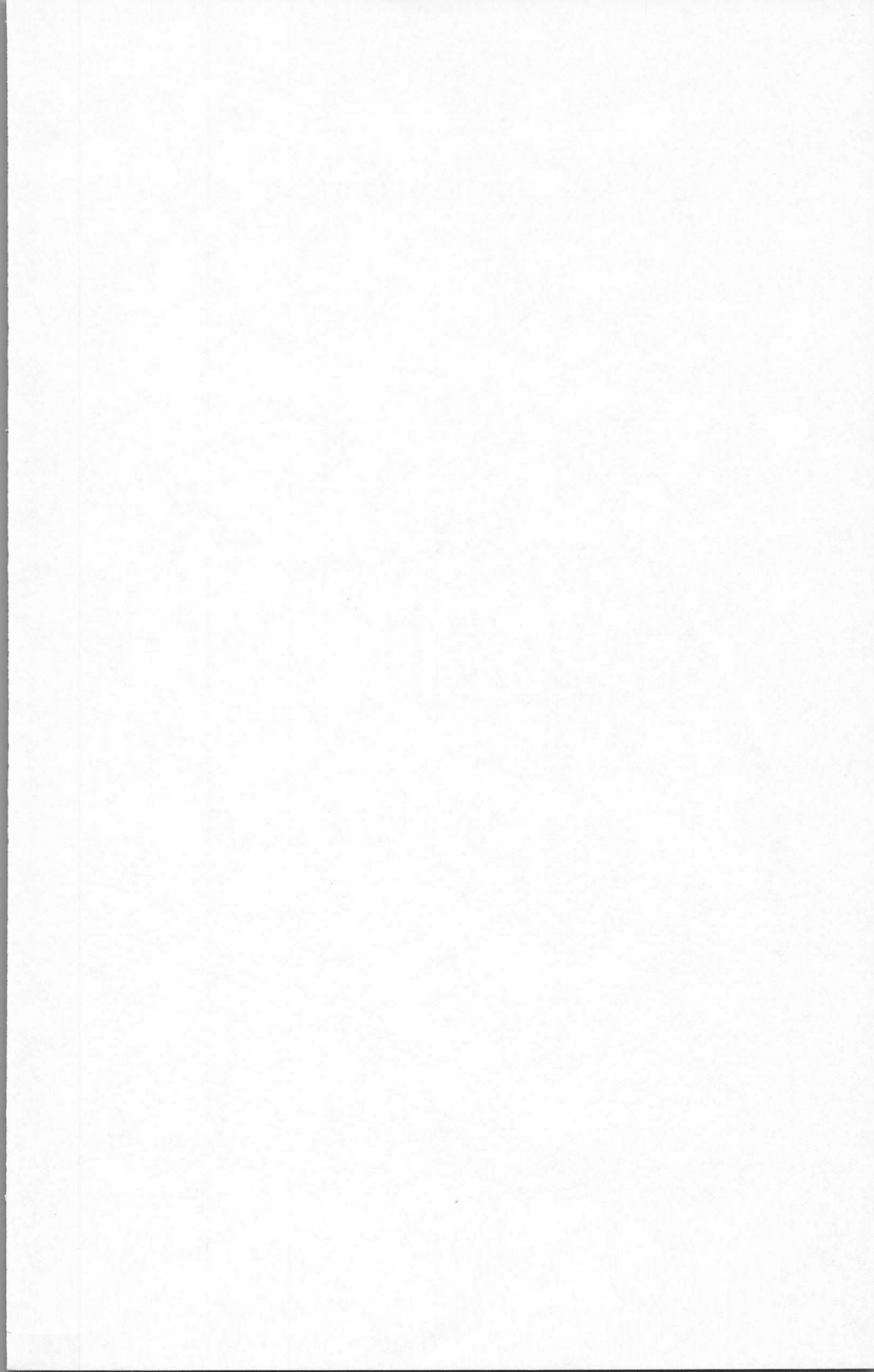
The Financial and Staff Records subseries primarily contains the financial records of Gravel's office for 1979. Included are such things as cancelled checks,

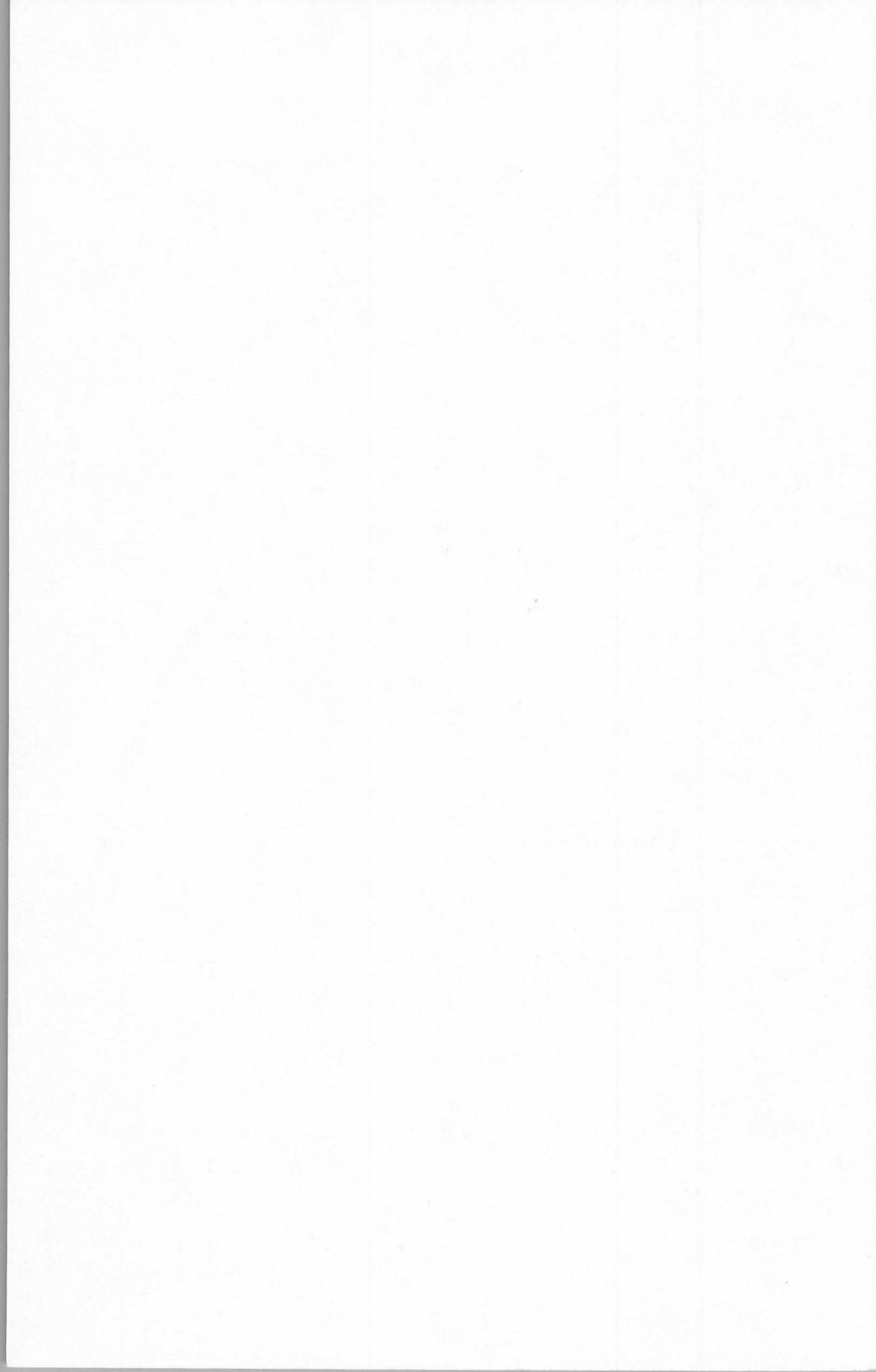
bank statements, bills, and expense vouchers. There is also one folder which contains lists of staff members and explanations of their various responsibilities. These lists are dated and cover the years from 1970-1980.

Most of the Financial and Staff Records subseries is arranged alphabetically by folder title, with the exception of the third box which contains copies of cancelled checks. These check copies are arranged chronologically by month.

ABOUT THE MICROFICHE

The container list for the Mike Gravel Papers, 1957-1980, lists the contents of every box in the collection by series and subseries name, folder title, folder number, and box number. It is on microfiche and is inserted in the pocket inside the back cover of the *Guide to the Mike Gravel Papers, 1957-1980*.





THE ELMER E. RASMUSON OCCASIONAL PAPERS

1. **Picture Alaska** by Joseph Drazan. 1972 (Issued without series statement. Out of print). Second edition by Joseph Burke. 1974 (Issued without series statement. Out of print).
2. **Alaska Place Names** by Alan Edward Schorr. 1974 (Out of print).
3. **Preliminary List of Early Alaskan Imprints, 1869 through 1913** by Charles H. Parr. 1974. Price: \$2.00
4. **Alaska Place Names Pronunciation Guide** by Tom Duncan, David L. Geesin and Kathryn Jensen. 1975. Price: \$2.00
5. **University of Alaska Theses and Dissertations 1926-May 1977: An Index** by David A. Hales and Janet G. Burke. 1978. The Elmer E. Rasmuson Library Occasional Papers No. 5. (Out of print).
6. **University of Alaska Anthropological Papers: An Index** by David A. Hales, Janet G. Burke and Peter Nelson. 1979. The Elmer E. Rasmuson Library Occasional Papers No. 6. Price: \$7.50
7. **Alaskan Environmental Impact Statements: A Bibliography** compiled by Joseph J. Lewandowski. 1980. The Elmer E. Rasmuson Library Occasional Papers No. 7. Price: \$7.50
8. **An Index to the Early History of Alaska as Reported in the 1903-1907 Fairbanks Newspapers** by David A. Hales. 1980. The Elmer E. Rasmuson Library Occasional Papers No. 8. Price: \$7.50
9. **A Guide to the Manuscript Holdings of the Elmer E. Rasmuson Library, Alaska and Polar Regions Department.** 1983. The Elmer E. Rasmuson Library Occasional Papers No. 9. Microfiche Edition. Price: \$4.50
10. **Alaska Natives: A Guide to Current Reference Sources in the Rasmuson Library** by Mark C. Goniwiecha. 1985. The Elmer E. Rasmuson Library Occasional Papers No. 10. Price: \$12.00
11. **Into the 80s with Alaskan Environmental Impact Statements: A Bibliography** by Joanna D. Phillips. 1985. The Elmer E. Rasmuson Library Occasional Papers No. 11. Price: \$12.00
12. **Guide to the Mike Gravel Papers, 1957-1980** by Barbara M. Tabbert. 1986. The Elmer E. Rasmuson Library Occasional Papers No. 12. Price: \$12.00

Prices subject to change without notice. Please address all inquiries and orders to:

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